



CANYONS SCHOOL DISTRICT  
**MINUTES OF BOARD OF EDUCATION MEETING**

The following minutes are a summary of the February 6, 2024, Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, February 6, 2024, beginning at 4:30 pm at the Canyons District Office, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Amber Shill, Board President  
Mont Millerberg, Vice President  
Amanda Oaks, Vice President  
Andrew Edtl, Board Member  
Holly Neibaur, Board Member  
Karen Pedersen, Board Member  
Nancy Tingey, Board Member  
Rick Robins, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Legal Counsel  
Charlie Evans, Director of External Relations

**1. Closed Session – 4:30**

- A. For the purpose of discussing the character, professional competence, or physical or mental health of an individual.

**MOTION: Mont Millerberg moved to approve to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual. Andrew Edtl seconded the motion. A vote was taken. The motion passed unanimously.**

\*Person in Attendance: All Board Members, Rick Robins – Superintendent, Charlie Evans - Director of External Relations, Leon Wilcox – Business Administrator, Dan Harper – General Counsel, McKay Robinson – Assistant Superintendent, Steve Dimond – Director of Human Resources. <https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22V2Z7EB262>

**2. Study Session – 5:00 pm**

- A. 2024 Legislative Update– Charlie Evans, Director of External Relations and Susan Edwards, Public Engagement Coordinator

Mr. Evans and Ms. Edwards updated the Board of Education on bills that are related to education. <https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22V337EB33E>

- B. USBA Update – Mont Millerberg, Board Vice President

The USBA Day on Capitol Hill for Canyons District is February 8, 2024.  
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22VA87FC3EE>

C. School Fee Policy Update - Leon Wilcox, Business Administrator

In accordance with the USBE Rule R277-407-15 school fees must be reviewed annually in the areas of fees, fundraising, fee waivers and donations. There will be two opportunities for public comment by April 1, 2024, before the fee schedule is adopted for the 2024-2025 school year. The fee policy and schedules are posted on the District and school websites. Fees for any activity, class or program intended to serve students or is required are subject to waiver. A school may solicit and accept donations by a student or parent but must clearly state donations to be voluntary and not on the condition of the student's participation in a class or activity.

It is recommended the fee policy to be updated to include: a school cannot withhold class schedules for unpaid fees, Supplemental Nutritional Assistance Program eligibility to waive fees, and certificate of compliance reporting requirement has been removed.

An audit on school fees, with an emphasis on student travel, is currently being conducted by the District's internal auditor. The results will be given to the Audit Committee when it is completed. Presentation and documents available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22VAE7FCA5F>

D. 2024-2025 Fee Schedule – Leon Wilcox, Business Administrator

Mr. Davis, Director of Accounting, reviewed House Bill 415, which was introduced on January 29, 2024 in the Senate and the specifics on how it would impact the school fee schedule. A review of fee collections comparison was presented for 2021 to the present for school fees. The high school aggregate will remain at \$5,000 and middle school aggregate will remain \$500. No student has been assessed fees more than these amounts in FY24. The proposed school fees for the 2025 fiscal year were presented for high school, middle schools and CTEC. Presentation and documents available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22VAK7FD0DE>

E. 2024 Board member Graduation Assignments – Dr. McKay Robinson, Assistant Superintendent

The Board of Education discussed graduation assignments for Board Members and Administration to present at graduation for the 2024 senior class.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22VAQ7FD6CD>

F. Consideration for adoption of a resolution authorizing and approving the execution and delivery of a Master Lease Agreement, by and between the Board and the Local Building Authority of Canyons School District, Utah (the "Authority"); authorizing the issuance and sale by the Authority of not more than \$43 million aggregate principal amount of Lease Revenue Bonds, Series 2024 and related matter (First Reading) - Leon Wilcox, Business Administrator

Mr. Wilcox reviewed the procedures for adopting the resolution and other documents for the February 20, 2024 scheduled Board meeting. He also presented possible legislative impacts and reviewed payment schedules for the issuance of the \$43M. Meetings are currently being held with MHTN architect regarding Eastmont Middle and Jordan High as well as CORE architect regarding Corner Canyon High. Presentation and documents available on BoardDocs. <https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22VAY7FDF5A>

**3. Business Meeting – 7:00 pm**

*Ms. Neibaur was not present during the Business Meeting*

#### 4. Opening Items

- A. Welcome
- B. Approve Agenda for February 6, 2024

**MOTION:** Andrew Edtl moved to approve the agenda for February 6, 2024. Amanda Oaks seconded the motion. 6 Yea (Mr. Edtl, Ms. Oaks, Ms. Shill, Mr. Millerberg, Ms. Tingey, Ms. Pedersen) 1 Not Present (Ms. Neibaur) The motion carries.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22V397EB344>

- C. Pledge of Allegiance – Brenda McCann, Union Middle School Principal  
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22V3C7EB347>
- D. School Highlights - Brenda McCann, Union Middle School Principal  
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22V3F7EB34A>

#### 5. Canyons Strong Student Recognitions – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following students were recognized:

- Corner Canyon High School - 6A State All Girls Cheer Champions
- Hillcrest High School - 4A State Drill Team Champions
- Brighton High School Symphonic Band
- Elise Vargo winner of the Utah PTA “Because of an Educator” video contest
- Unified Basketball Tournament

The following employee was recognized:

- Mindy Robison, selected as the Director of Middle Schools

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22V3K7EB34E>

#### 6. Patron Comments

The following patrons commented:

- Betty Shaw – Elementary teacher prep time, educating public on upcoming constitutional amendments
- Katie nelson – Elementary planning time

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22V3M7EB350>

#### 7. Consent Agenda

- A. Approval of Minutes for January 9, 2024
- B. Approval of Minutes for January 23, 2024
- C. Approval of Hire and Termination Reports
- D. Approval of Purchasing Bids
- E. Approval Student Overnight Travel
- F. Approval of December Financial Reports
- G. Approval of Canyons Education Foundation Board Members
- H. Approval of Administrative Appointments

**MOTION:** Amanda Oaks moved to approve Consent Item 7A Approval of Minutes for January 9, 2024; Item 7B Approval of Minutes for January 23, 2024, 7C Approval of Hire and Termination Reports, Item 7D Approval of Purchasing Bids; Item 7E Approval of Student Overnight Travel; Item 7F Approval of December Financial Reports; Item 7G Approval of Canyons Education Foundation Board Members; Item 7H Approval of Administrative Appointments. Karen Pedersen seconded the motion. 6 Yea (Mr. Edtl, Ms. Oaks, Ms. Shill, Mr. Millerberg, Ms. Tingey, Ms. Pedersen) 1 Not Present (Ms. Neibaur) The motion carries. <https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22V3P7EB352>

**8. New Business**

- A. Strategic Plan Focus Group Report: Access & Opportunity – Paula Logan, Director of Federal and State Programs

Ms. Logan reviewed in detail the current priorities for this committee, including Post-Secondary Career Access/Innovation Centers, expansion of teen centers, advanced learning opportunities for middle school students, special education enrichment, and grade distribution, and focus on failing grades. She presented data representing the changing educational landscape, which includes the gap between English learners and non-English learners proficient in reading has widened in 10 states over the past decade. She presented the numbers of significant increase in “Newcomer” data and how it is affecting teachers, students and the classroom. Ms. Logan reviewed what is being done to support schools with newcomers and multilingual students. Presentation and document available on BoardDocs. <https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22V447EB35F>

**9. Staff Comments**

- A. Superintendent Report  
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22V487EB363>
- B. Business Administrator Report  
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22V4B7EB366>

**10. Board Comments**

- A. The President will recognize individual Board members for reports  
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D22V4F7EB36A>

**11. Closing Items**

- A. Adjourn

/cc

ATTEST \_\_\_\_\_ Board President  
Amber Shill

\_\_\_\_\_ Superintendent  
Rick Robins