



CANYONS SCHOOL DISTRICT  
**MINUTES OF BOARD OF EDUCATION MEETING**

The following minutes are a summary of the December 12, 2023, Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, December 12, 2023, beginning at 4:30 pm at the Canyons District Office, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Amber Shill, Board President  
Mont Millerberg, Vice President  
Amanda Oaks, Vice President  
Andrew Edtl, Board Member  
Holly Neibaur, Board Member  
Karen Pedersen, Board Member  
Nancy Tingey, Board Member  
Rick Robins, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Legal Counsel  
Charlie Evans, Director of External Relations

**1. Study Session – 4:30**

A. USBA Update – Mont Millerberg, Board Vice President

There was a discussion regarding the letter sent from the Canyons Board of Education to the Utah School Boards Association, Board of Directors. The JLC meetings will begin on January 4, 2024. The USBA Annual Conference will be held on January 4-6, 2024. Discussion available on BoardDocs. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CYGP8J6362A0>

B. Elementary Planning Time Task Force Proposal (First Reading) – Alice Meridith, Director of Elementary Principals and Sally Sansom, Director of Elementary Principals

A task force was created in response to elementary teacher feedback. Negotiation teams authorized the creation and assigned the task force to explore options for increasing elementary planning time. The priorities are an increase in teacher planning time, maximizing instructional time, maintaining professional development, and maintaining PLC time. Ms. Meridith read the names of those who participated in the feedback groups. The elementary planning history timeline was reviewed. The protected planning time is crucial for ensuring that educators can deliver high quality instruction tailored to their students' needs and learning objectives.

The additional planning time is being proposed to retain and recruit teachers. Utah has a critical shortage of elementary teachers throughout the State of Utah. The top two reasons for a teacher's resignation in 2022-2023 was a seeking a career change and accepting a position in another Utah district. Ms. Meridith reviewed the State accountability level, which has increased in the last 5 years, targeting elementary teachers.

Ms. Sansom presented the possible investment opportunities which include daily planning time, extended Friday planning block, the addition of assistant principals/administration interns, and IEP block scheduling. She explained the proposed options for each opportunity as well as the return on investment, risk and cost. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PBX5C6EA0>

- C. School Accountability Report – Dr. Hal Sanderson, Director of Research and Assessment  
*This agenda item was moved to New Business Agenda Item 7D.*

**2. Business Meeting – 7:00 pm**

**3. Opening Items**

- A. Welcome  
B. Approve Agenda for December 12, 2023

**MOTION:** Amanda Oaks moved to approve the agenda for December 12, 2023, except for moving Study Session Agenda Item 1C School Accountability Report to New Business Agenda Item 7D. Andrew Edtl seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PC55C6EA6>

- C. Pledge of Allegiance – East Sandy Elementary, Principal Dan Ashbridge  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PC85C6EA9>

- D. School Highlights - East Sandy Elementary, Principal Dan Ashbridge  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PCB5C6EAC>

**4. Canyons Strong Employee Recognitions – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications**

The following employees were recognized:

- Dr. Angela Wilkinson, Sunrise Elementary Principal – Principal on the shelf
- Christian Babinski, UHSAA 4A Coach of the Year
- Dan Lunt, Corner Canyon – Boys Basketball Coach of the Year
- Whitney Lunt, Corner Canyon – Cheer Coach of the Year
- Chris O'Donnell, Brighton – Boys Lacrosse
- Marc Gregson, Eastmont Middle – Published author
- Sherise Longhurst, Ridgecrest Elementary – Outstanding Elementary Educator of the Year

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PCF5C6EB0>

**5. Patron Comments**

No patrons signed up for comments

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PCH5C6EB2>

**6. Consent Agenda**

- A. Approval of Minutes for November 28, 2023  
B. Approval of Hire and Termination Reports  
C. Approval of Purchasing Bids  
D. Approval Student Overnight Travel  
E. Approval of November Financial Reports  
F. Approval of Updated Cell Tower Revenue Distribution Model  
G. Approval to Surplus Vacant Draper Property  
H. Approval of LEA Specific Licenses and Endorsements

**MOTION:** Andrew Edtl moved to approve Consent Item 6A Approval of Minutes for November 28, 2023; Item 6B Approval of Hire and Termination Reports, Item 6C Approval of Purchasing Bids, *with the exception of the Purchase Order to MHTN Architects for Architectural and Engineering Services for Jordan High and Eastmont Middle Schools*; Item 6D Approval of Student Overnight Travel; Item 6E Approval of November Financial Reports; Item 6F Approval of Updated Cell Tower Revenue Distribution Model; Item 6G Approval of Surplus Vacant Draper Property; Item 6H Approval of LEA Specific Licenses and Endorsements. Holly Neibaur seconded the motion. The motion passed unanimously.

The Purchase Order request for MHTN Architects for Architectural and Engineering Services for Jordan High and Eastmont Middle Schools was pulled for discussion during the Long-Range Agenda Item 7C.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PCK5C6EB4>

## 7. New Business

- A. American Institute for Research (AIR) Mentoring Program (Second Reading, Possible Action)  
- Nate Edvalson, Special Education Director

Canyons School District has been nominated to the U.S. Department of Education to participate in the Aire Mentoring Program study. Canyons has been accepted into the study, pending approval of the MOU by the CSD Board of Education.

**MOTION:** Andrew Edtl moved to approve to participation in for the American Institute for Research (AIR) Mentoring Program study and approve the MOU as presented. Mont Millerberg seconded the motion. The motion passed unanimously.

Presentation and documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PCY5C6EC1>

- B. Policy Update: Policy—500.06—Technology Resources—Electronic Devices and Network Acceptable Use (Student); Policy-400.02—Nondiscrimination; Policy 500.01—Nondiscrimination; (Second Reading, Possible Action) – Jeff Christensen, Assistant Legal Counsel

There were no additional updates since the last Board meeting reading.

**MOTION:** Andrew Edtl moved to approve Policy—500.06—Technology Resources—Electronic Devices and Network Acceptable Use (Student); Policy-400.02—Nondiscrimination; Policy 500.01—Nondiscrimination. Holly Neibaur seconded the motion. The motion passed unanimously.

Presentation and documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PFA5CD486>

- C. Long Range Planning Committee (Third Reading, Action Requested) – Leon Wilcox, Business Administrator

The small capital summer projects were reviewed for Alta High gym sprinkler system, Ridgecrest Elementary roof replacement, Oak Hollow Elementary carpet replacement, and Oakdale Elementary food storage expansion.

Mr. Wilcox presented three options for project upgrades for Jordan High, Eastmont, Corner Canyon, Hillcrest and Transportation. The options are designated as a “maximum”, “medium” or “minimum” for each school. The tax increase presented would require a Truth-In-Taxation hearing in August 2024. The amount of each increase is an estimate based on the projected construction costs and interest rates.

**MOTION:** Andrew Edtl moved to approve construction for the following options Jordan High School \$21MM, Eastmont Middle \$11.5MM, Corner Canyon \$12.9M, Hillcrest High \$4.7MM and Transportation \$1.5MM. Holly Neibaur seconded the motion. A roll call vote was taken. 3 Yea (Ms. Neibaur, Mr. Edtl, Ms. Shill) 4 Nay (Ms. Oaks, Mr. Millerberg, Ms. Tingey and Ms. Pedersen) The motion failed.

There was discussion to the motion.

**SUBSTITUTE MOTION:** Nancy Tingey moved to substitute the dollar amount for Eastmont for \$11.5MM to \$15.5MM that is included in proposed Option 2. Karen Pedersen seconded the motion. A roll call vote was taken. 2 Yea (Mr. Edtl, Ms. Tingey) 5 Nay (Ms. Pedersen, Mr. Millerberg, Ms. Shill, Ms. Oaks, Ms. Neibaur) The motion failed.

The Board of Education decided to bring this agenda item back to the Board meeting scheduled January 9, 2024, for additional discussion. Presentation and documents available on BoardDocs. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PFH5CE8D9>

D. School Accountability Report – Dr. Hal Sanderson, Director of Research and Assessment

This agenda item will be discussed at the January 9, 2024, Board meeting.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PDR5C84F0>

**8. Staff Comments**

A. Superintendent Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PD45C6EC5>

B. Business Administrator Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PD75C6EC8>

**9. Board Comments**

A. The President will recognize individual Board members for reports

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CY9PDB5C6ECC>

**10. Closing Items**

A. Adjourn

/cc

ATTEST

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Amber Shill

Board President

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Rick Robins

Superintendent

