



CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the November 28, 2023, Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, November 28, 2023, beginning at 4:30 pm at the Canyons District Office, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Amber Shill, Board President
Mont Millerberg, Vice President, joined electronically
Amanda Oaks, Vice President
Andrew Edtl, Board Member
Holly Neibaur, Board Member
Karen Pedersen, Board Member
Nancy Tingey, Board Member
Rick Robins, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel
Charlie Evans, Director of External Relations

1. Study Session – 4:30

A. Foundation Board Annual Report – Denise Haycock, Foundation Development Officer

Fred Lowry, Canyons Education Foundation Board President, and Denise Haycock, Foundation Development Officer, presented information on behalf of the 23 board members on the Canyons Education Foundation (CEF). The majority of the funds received for the 2022-2023 school year were cash donations. The foundation had assets totaling \$1,460,382 as of June 30, 2023.

The goal of CEF is to work with schools and departments to assess and support needs in the district. The purpose of CEF is to support the mission of the Board of Education and have a positive impact on the students and teachers in Canyons School District. The Foundation gives back to students and teachers through the resources closet, holiday support, Road Home back to school night, Utah College Application Month, scholarships, Teacher of the Year, and the new teacher event.

New initiatives include grants from the Church of Jesus Christ of Latter-day Saint and the Ron McBride Foundation. The Foundation started the ACE Scholarship for students or employees seeking a teaching degree. In addition, support is provided to Unified Sports and mental health nights. New this year is providing Deseret Industry and Bishop Storehouse vouchers for those who need those services. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTV2791F0C>

B. 2022-2023 Annual Comprehensive Financial Report (ACFR) – Leon Wilcox, Business Administrator

Mr. Wilcox presented the 2022-2023 ACFR and external audit report to the Board of Education. These are reviewed and approved by the Board annually.

He reviewed the Canyons School District balance sheet, the statement of revenues, expenditures, and changes in the fund balance sheet for the General Fund for fiscal year ending June 30, 2023. He also discussed the inflationary increases impacting the District. The Self Insurance (health insurance) Fund showed a decrease in medical and prescription claims. The summary of taxable and fair market value of taxable property showed a 30.7% increase in total taxable property in the last 2 years. Presentation and documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTXQ7938B0>

C. Employee Daycare Discussion – Steve Dimond, Director of Human Resources

Jordan High School is currently the only operating Early Childcare Training center in the District and provides service to children of CSD employees only. The staffing consists of 1 childcare manager and 7 caregivers. The operational cost, which includes salaries, benefits, food, supplies, utilities, and maintenance is approximately \$130,000. These costs are covered by the tuition collected for participants with the exception of the utilities & maintenance, which is subsidized by the District. The current rates and fees were presented but are expected to increase in the future.

Mr. Dimond presented feasibility information to consider if additional centers were added, which included employee interest, physical space, operational costs, staffing ratios/personnel and daycare licensing. He also provided site options and a potential timeline. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTXR79408A>

D. American Institute for Research (AIR) Mentoring Program (First Reading) - Nate Edvalson, Special Education Director

Transition programs assist students with disabilities to be better prepared for life after high school. Students with disabilities continue to fall behind their peers in postsecondary education enrollment, 61% vs 84%, and in employment, 33% vs 78% nationally. Transition supports are required under IDEA.

CSD is one of 16 districts across the nation to be nominated to the U.S. Department of Education to implement transition support programs at no cost during a two-year project called, "Charting My Path for Future Success." If selected the study will pilot two transition support programs with CSD high school students that have an Individualized Education Program (IEP) nearing the end of high school, are roughly 2 years from graduation, parents/guardians consent to participate and students assent to participate. These programs will be carried out by local instructors. Instructors will be hired by Canyons and funded by the study to work with students and their families for fall of 2023 through the spring of 2026. The goals of the study will be focused on 1) providing evidence if a robust self-determination instruction with family engagement will improve post-school outcomes, 2) determine if individualized support for students to engage in transition activities through mentoring adds value and 3) understand how and for who these approaches work and at what cost.

The Board of Education will bring this back at the next meeting to possibly give approval for the District to apply for the opportunity to be selected for the pilot program. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTZB798D1E>

- E. Policy Update: Policy—500.06—Technology Resources—Electronic Devices and Network Acceptable Use (Student); Policy-400.02—Nondiscrimination; Policy 500.01—Nondiscrimination; (First Reading); Discussion of Board of Education Handbook – Jeff Christensen, Assistant Legal Counsel

Policy—500.06—Technology Resources—Electronic Devices and Network Acceptable Use (Student)

The Policy Committee recommends adding clarifying language in the policy regarding the authority of the district administration and District-owned electronic devices.

Policy-400.02—Nondiscrimination and Policy 500.01—Nondiscrimination

The policy revision adds bullying to the definitions and language of the District's Nondiscrimination policy even though it is included in the District's student discipline policy.

The Policy Committee requested input from board members in regards to the Board Education Handbook that has been emailed to them as a rough draft.

Presentation and documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSU467A11FA>

2. Business Meeting – 7:00 pm

3. Opening Items

- A. Welcome
- B. Approve Agenda for November 28, 2023

MOTION: Nancy Tingey moved to approve the agenda for November 28, 2023. Holly Neibaur seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTVB7920A3>

- C. Pledge of Allegiance – Copperview Elementary, Colleen Smith, Principal
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTVE7920A6>
- D. School Highlights – Copperview Elementary, Colleen Smith, Principal
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTVH7920A9>

4. Canyons Strong Students Recognitions – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following students were recognized:

- Alta's – "Mean Girls" wrapped up this week
- "Hillcrest's – "Into the Woods" and Brighton's – "White Christmas" begin performances this week
- Corner Canyon - 6A Football Champions

- Alta was announced as the 5A 2023 State Marching Band Champions in St. George and third overall in their division.
 - Brighton was 4th overall in the State competition and 3rd place at the Bands of America Regional competition.
 - Hillcrest earned 4th place in 3A division in scholastic
 - CSD Holiday Card – Sprucewood Elementary School 4th grade students, Alison Little, Mazie, Morgan, and Ashlyn Richards
- <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTVM7920AD>

5. Patron Comments

The following patrons commented:

- Anna McNamer – Butler Middle School Lock Downs
- <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTVP7920AF>

6. Consent Agenda

- Approval of Minutes for November 14, 2023
- Approval of Hire and Termination Reports
- Approval of Purchasing Bids
- Approval Student Overnight Travel
- Approval of 2022-2023 Annual Comprehensive Financial Report (ACFR) and related audit reports
- Approval of 2024-2025 school calendar and tentative approval for 2025-2026 and 2026-2027 school calendars

MOTION: Amanda Oaks moved to approve Consent Item 6A Approval of Minutes for November 14, 2023; Item 6B Approval of Hire and Termination Reports, Item 6C Approval of Purchasing Bids; Item 6D Approval of Student Overnight Travel; Item 6E Approval of 2022-2023 Annual Comprehensive Financial Report (ACFR) and related audit reports; Item 6F Approval of 2024-2025 school calendar and tentative approval for 2025-2026 and 2026-2027 school calendars. Holly Neibaur seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTVR7920B1>

7. New Business

- Approval of Updated Cell Tower Revenue Distribution Model - Leon Wilcox, Business Administrator

The cell tower revenue sharing model approved in 2013 was structured so the host school keeps 85% and the remaining 15% is pooled and shared by all schools based on enrollment. Currently 12 of the 26 towers are located at high schools, those schools receive a higher amount of funding. High schools also receive higher amounts of TSSA, LandTrust and collect registration fees. Cell tower revenues are the most discretionary funds a school has for their use.

The proposed changes include a sharing model be structured for the host school to keep 75% and the remaining 25% be pooled and allocated based on enrollment. An individual school would be capped at receiving no more than \$30,000. Midvale Middle and Midvale Elementary would share the tower's proceeds equally but remain in the sharing pool as the tower generates less than \$6,000 annually. The proceeds from the tower at the Crescent View building will continue to be shared equally between Crescent Elementary and the District. The District will continue to keep the proceeds from the tower at the facilities building located at 500 West. Presentation and document available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTW67920BE>

B. Long Range Planning Committee (Second Reading) – Leon Wilcox, Business Administrator

The Lease Revenue Bonds discussed at the last Board meeting have specific property address designation. Possible recommendations for the board to consider would be to fund projects at the following schools: : Jordan High, Eastmont Middle and Corner Canyon High. If approved, the bonds would be issued in March/April 2024. A contingency amount may be added to JHS and EMS. The bonds would likely generate a premium, which will be used as an additional contingency to ensure upgrades are complete. The expected architect and engineering costs would be included. It is recommended to use a property sale process and on-going Capital revenues to fund the Hillcrest track and transportation fuel tank re-location. Additional small capital projects to complete in summer 2024 will be presented at the December 12th Board meeting. The top priorities for Jordan High, Eastmont Middle and Corner Canyon were reviewed in detail. Three options will be presented for each of the schools at the next Board meeting. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSU5F7A6039>

8. Staff Comments

A. Superintendent Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTWA7920C2>

B. Business Administrator Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTWD7920C5>

9. Board Comments

A. The President will recognize individual Board members for reports

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CXSTWH7920C9>

10. Closing Items

A. Adjourn

/cc

ATTEST

Amber Shill

Board President

Rick Robins

Superintendent