



## CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the June 6, 2023 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, June 6, 2023, beginning at 6:00 pm at the Canyons District Office, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Amber Shill, Board President  
Amanda Oaks, Vice President  
Holly Neibaur, Board Member  
Karen Pedersen, Board Member  
Nancy Tingey, Board Member  
Rick Robins, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Legal Counsel  
Charlie Evans, Director of External Relations

Excused: Mont Millerberg, Vice President and Andrew Edtl, Board Member

**1. Study Session – 6:00 pm**

- A. Science, Technology, Engineering, Arts, Math (STEAM) presentation – Jesse Hennefer, Assistant Director of Instructional Supports

The STEAM team is using the CSD Strategic plan to focus on providing all CSD students with opportunities to implement science, technology, engineering, arts and math in their classroom. They will work to ensure that district policies, practices and resources provide access and equity for all students to engage in a high-quality STEAM education.

The results of a CSD STEM Audit survey conducted in May 2023 were presented. The survey was sent electronically to elementary school principals and instructional coaches as well as secondary science, math and CTE departments. The purpose of the survey was to determine what STEM opportunities are currently and continue to be available in CSD schools.

Next steps include defining and communicating STEAM principles for CSD, use audit data to create actionable goals, by level that align to strategic plans and integrate appropriate frameworks and initiatives. The team will continue to define student outcomes, design a timeline and an action plan to meet goals and student outcomes. The team will evaluate resources needed to meet goals. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNMP5B0001>

- B. Canyon Transitional Academy (CTA) update and possible move – Nate Edvalson, Director of Special Education

*(This agenda item was moved to New Business Agenda item 6A)*

- C. Hazardous Bus Routes Follow-up – Leon Wilcox, Business Administrator  
*(This agenda item was moved to New Business Agenda item 6B)*

**2. Business Meeting – 7:00 pm**

**3. Opening Items**

- A. Welcome  
B. Approve Agenda for June 6, 2023

**MOTION: Amanda Oaks moved to approve the agenda for June 6, 2023. Holly Neibaur seconded the motion. The motion passed unanimously.**

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNMV5B013A>

- C. Pledge of Allegiance – Danny Davis, Director of Accounting

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNMY5B013D>

**4. Patron Comments**

The following patrons commented:

- Aaron Pond - CTA
- Spencer Mears - Bullying

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNN45B0141>

**5. Consent Agenda**

- A. Approval of Minutes from May 23, 2023 Board Meeting  
B. Approval of Hire and Termination Reports  
C. Approval of Purchasing Bids  
D. Approval of Student Overnight Travel  
E. Approval of MOU's with Canyons Education Association and Canyons Education Support Professionals Association

**MOTION: Nancy Tingey moved to approve Consent Agenda Item 5B Approval of Hire and Termination Reports; Item 5C Approval of Purchasing Bids; Item 5D Approval of Student Overnight Travel; Item 5E Approval of MOU's with Canyons Education Association and Canyons Education Support I would like to pull 5A Approval of Minutes from May 23, 2023 Board Meeting for further discussion. Holly Neibaur seconded the motion. The motion passed unanimously.**

There was discussion to the motion regarding the Pending Approval of Minutes for May 23, 2023. There were a few suggested corrections to the minutes.

In the Latinos in Action (LIA) section towards the end of the paragraph a clerical error needs to be corrected to read, "over 200 students enrolled and they have provided over 475 class hours of service."

In the section for Human Centered Supports, 3<sup>rd</sup> paragraph as follows:

"CSD continues to provide safe spaces through creating and sustaining positive and safe physical and psychological culture in every school. Athletic coaches, advisors, and student athletes, student government leaders, leaders in extra-curricular and student influencers will participate in various training and leadership workshops next school year. Criteria for success will be measured through student achievement, attendance, teen center implementation and usage as well as Safe UT Utilization and trends."

**MOTION:** Nancy Tingey moved to approve Consent Agenda Item 5A Approval of Minutes from May 23, 2023 with the modifications explained. Amanda Oaks seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNN65B0143>

**6. New Business**

- A. Canyon Transitional Academy (CTA) update and possible move – Nate Edvalson, Director of Special Education

Mr. Edvalson, Director of Special Education and Linda Hall, Program Administrator Secondary Special Education & Transition, reviewed the benefits of selecting Jordan High School as a place to relocate the Canyons Transitions Academy (CTA). These benefits would include, teachers having their own classrooms, students would have similar access to UTA, and an Administration on site. A move will allow for more space to grow the CTA program. Parent survey results show that 100% of the parents are in favor of moving locations. The Long Range Planning committee will continue work on a proposal to present to the Board at a future board meeting. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNPK5B2D4F>

- B. Hazardous Bus Routes Follow-up – Leon Wilcox, Business Administrator

The hazardous bus route discussion was previously discussed at the April 11, 2023 Board meeting and direction was given for a third party engineer to study the hazardous bus routes discussed. The bus routes looked at were scored no longer hazardous. The Board of Education gave the administration the responsibility of looking at hazardous bus routes and making decisions. Board would like any changes to bus routes to be communicated early and multiple times to parents. Presentation and documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNPW5B38E7>

- C. Strategic Plan Focus Group Report: Access and Opportunity - Wendy Dau, Director of Federal and State Programs.

The Access and Opportunity report included four main updates which are key definitions for advanced learning, subcommittee work, access for Special Education students in special classes and finalized indicators to measure progress. Next steps for the committee include; meeting as subcommittees to move the work forward, a final adoption of indicators by the Board of Education, reviewing feeder patterns for special class and shift committee to new leadership. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNNK5B0150>

- D. Legislative Policy Updates (Third Reading, Action Requested) – Jeff Christensen, Assistant Legal Counsel

A few changes were made in policies since the second reading. In the Board Governance policy, an adjustment was made for election of Board officers, voting shall be roll call, rather than by raise of hand. In the Student Attendance policy, language was added to address promoting student attendance through engagement in the classroom. There were no other changes. Presentation and documents available on BoardDocs.

**MOTION:** Nancy Tingey moved to approve the changes to Policy 100.01, Policy 500.05, Policy 500.02 and Policy 600.02 and Policy 500.35 as presented on BoardDocs. Holly Neibaur seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNR35B70D6>

## 7. Budget Hearing

### A. Public Hearing

#### 1. Presentation of Final FY 2022-23 Budget and FY 2023-24 Budget

**MOTION: Karen Pedersen moved to open the budget hearing for the presentation of the Final FY 2022-23 Budget and FY 2023-24 Budget. Nancy Tingey seconded the motion. The motion passed unanimously.**

Mr. Wilcox, Business Administrator, presented the final budget for the Fiscal Year 2022-23. The general revenue had a \$4.0M increase in interest income due to higher rates, \$1.3M in CDRA increment payment (Sandy City), \$1.9M unspent carryovers and new State funds in TSSA, LandTrust, AP, Concurrent, LTRS, Substance Abuse, \$9M increase in federal funds. The expenses included a \$5.4M for school carryovers and increases in natural gas, diesel, and maintenance parts as discussed on May 23, 2023. Capital increased due to more construction of Glacier Hills and Peruvian Park being completed in FY23 and less in FY22 than budget. These projects are still within the overall budget. The District activity increased to match expected revenues from fees and fundraising in minor funds.

Mr. Wilcox presented the proposed budget for the Fiscal Year 2023-24. The General Fund is comprised of local, state and federal funds are used to support the operations of the District such as teacher salaries, benefits, utilities, supplies, etc. The total budget is \$370,193,000. The majority of the General Fund is spent on instruction with 88.9% of the fund going towards salaries and benefits. The budget includes a State-funded WPU increase of 6% and other state increases. The budget is within the certified property tax rate and new growth. The budget includes the negotiated agreements for Certified, ESP's and administrators as approved at the May 6, 2023 meeting. The class-sizes will remain the same and 30 FTE will be utilized for social/emotional support, middle school teaming and elementary split classes. The increase for school supplies and utilities, the final ESSER funds for elementary media books, curriculum and some personnel costs, the teacher paid personal development (32 hours) and full-day kindergarten at all elementary schools are all included in the budget.

The District's final expenditures have historically been 1%-3% under budget and the same is expected for this year. The \$3M transfer to capital will not occur until the end of FY24 and is deemed necessary. The Utah Code 11-14-310(c) allows for the remaining debt service fund revenues to be used for technology.

The Capital Outlay Fund is financed primarily with local property taxes for acquiring sites, building or remodeling facilities, procuring equipment and vehicles which will allow for a total budget of \$31,756,000. This will be the lowest amount spent since 2011, the District's second year because the bond projects are nearing completion. A summary of the outstanding debt was presented. Presentation and proposed budget available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNRJ5B940E>

#### 2. Patron Comments on Final FY 2022-23 Budget and FY 2023-24 Budget (see item 4 above for procedures)

The following patrons commented:

- Steve VanMaren - Budget

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNT35BBB8C>

**MOTION:** Holly Neibaur moved to close the budget hearing for the Final FY 2022-23 Budget and FY 2023-24 Budget. Karen Pedersen seconded the motion. The motion passed unanimously.

B. Approval of Final FY 2022-23 Budget (Action Requested)

**MOTION:** Amanda Oaks moved to adopt the 2022-2023 final budget for revenues and expenditures for each fund as presented. Holly Neibaur seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNT35BBB8C>

C. Approval of FY 2023-24 Budget (Action Requested)

**MOTION:** Karen Pedersen moved to adopt the 2023-2024 budget for revenues and expenditures for each fund as presented and adopt the tax rates as follows:

- 1) Set the tax rate at the certified Tax rate as calculated by the State Tax Commission. Authorize and revenue budget adjustments to reflect funds received from the Certified Tax Rate.
- 2) Set the State Basic Rate at the rate determined by USBE when received.
- 3) Set the Debt Rate to generate sufficient revenue to pay debt service, but not to exceed 0.001565.

Nancy Tingey seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNTE5BC30A>

8. Staff Comments

A. Superintendent Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNNP5B0154>

B. Business Administrator Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNNS5B0157>

9. Board Comments

A. The Board President will recognize individual Board members for reports.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CSCNNW5B015B>

10. Closing Items

A. Adjourn

/cc

ATTEST

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Amber Shill

Board President

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Rick Robins

Superintendent