



CANYONS SCHOOL DISTRICT  
**MINUTES OF BOARD OF EDUCATION MEETING**

The following minutes are a summary of the April 11, 2023 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, April 11, 2023, beginning at 4:30 pm at the Canyons District Office, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Amber Shill, Board President  
Mont Millerberg, Vice President  
Amanda Oaks, Vice President  
Andrew Edtl, Board Member  
Holly Neibaur, Board Member  
Karen Pedersen, Board Member  
Nancy Tingey, Board Member  
Rick Robins, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Legal Counsel  
Charlie Evans, Director of External Relations

**1. Closed Session – 4:30 pm**

- A. For the purpose for discussing the character, professional competence, or physical or mental health of an individual
- B. For the purpose of discussing collective bargaining.

**MOTION: Holly Neibaur moved to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual and for the purpose of discussing collective bargaining. Karen Pedersen seconded the motion. \*A roll call vote was taken. The motion passed unanimously.**

\*Person in Attendance: All Board Members, Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Dan Harper – General Counsel, Charlie Evans – Director External Relations, Steve Dimond – Director of Human Resources, Dr. Robert Dowdle, Assistant Superintendent, Dr. McKay Robinson – Director of Elementary Principals  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTRD78991A>

**2. Study Session – 6:00 pm**

- A. Board Meeting Schedule 2024-2025

The Board of Education discussed the Board Meeting schedule for the 2024-2025 school year. The draft will be place on consent agenda for next meeting.  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTRH789ACD>

- B. Distribute 2023-2024 LAND Trust and TSSA plans to Board of Education – Alice Peck, School Performance

The schools are required to complete and submit all TSSP and Land Trust Plans to School Performance no later than April 17, 2023. The School Performance Department will review the submitted plans and then enter them into a Google Doc for Board review and approval. After each plan has received two Board signatures, by no later than May 9, 2023, then the Land Trust plans will be submitted to the State by their funding deadline. Ms. Peck distributed support materials, gave directions and answered questions for Board members. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTXG798053>

C. Transportation updates – Leon Wilcox, Business Administrator

The district currently provides contracted services of 3-4 small 4-wheel drive vehicles, that hold up to 5 passengers plus a driver, and transports students up Big Cottonwood Canyon daily. The cost has increased greatly and is projected to be in the \$150k range for this school year. The administration is proposing a purchase of a 4x4 smaller bus, that will hold up to 25 passengers, and will cost approximately \$130k a year. This bus could also be used for smaller group activities such as field trips and sporting events. The approval will come to the Board as a purchasing bid at a future meeting.

The district is facing challenges with smaller transportation needs for shuttling Diamond Ridge and DCMT students. The administration is recommending the district purchase two 9-passenger vans.

A hazardous bus route discussion included reviewing areas in cities where sidewalks and other areas have been improved. A hazardous route study has not been conducted since pre-Covid. There are three areas that have been improved which could eliminate two stops on one route. A study by a traffic engineer will be conducted to confirm improvements have been made.

The administration will notify and seek input from School Community Councils regarding changes for the elementary routes as well as the Hillcrest High school routes. There was a request to compare past data that placed areas on the hazardous route list and what has been improved to remove them. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTXP7988CA>

**3. Business Meeting – 7:00 pm**

*Amanda Oaks was excused from this portion of the meeting*

**4. Opening Items**

- A. Welcome
- B. Approve Agenda for April 11, 2023

**MOTION:** Holly Neibaur moved to approve the agenda for April 11, 2023. Andrew Edtl seconded the motion. The motion was unanimous. (Ms. Oaks was not present at time of the vote) <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTRP789AD3>

- C. Pledge of Allegiance – Brookwood Elementary, Corrie Barrett  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTRS789AD6>

- D. School Highlights - Brookwood Elementary, Corrie Barrett  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTRV789AD9>

**5. Canyons Strong Employee Recognitions** – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following employees were recognized:

- Teacher of the year at each school
- Coach Tony Glover – longtime track coach throughout the district passed away this month.
- Jenn Miller, Brighton High Counselor
- Katherine Godinez, Brighton High Math teacher
- Cheri Anderson – Facilities
- CSD Central Warehouse employees
- Ron Strohm - Alta High Robotics
- Superintendent Robins, Business Administrator Leon Wilcox, and Jeff Haney, Director of Communications

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTRZ789ADD>

**6. Patron Comments**

The following patrons commented:

- Sharla Arnold – Thank you
- Cassie Walker – Thank you

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTS3789ADF>

**7. Consent Agenda**

- A. Approval of Minutes from March 21, 2023 Board Meeting
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Student Overnight Travel
- E. Approval of Administrative Appointments
- F. Approval of 2023-2024 Bell Schedule
- G. Approval of updates to the 2023-2024 school calendar, the 2024-2025 and 2025-2026 tentative school calendars

**MOTION: Karen Pedersen moved to approve Consent Agenda Item 7A Approval of Minutes from March 21, 2023; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval of Student Overnight Travel; Item 7E Approval of Administrative Appointments; Item 7F Approval of 2023-2024 Bell Schedule; Item 7G Approval of updates to the 2023-2024 school calendar, the 2024-2025 and 2025-2026 tentative school calendars. Holly Neibaur seconded the motion. The motion passed unanimously. (Ms. Oaks was not present during this portion of the meeting)**

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTS5789AE1>

**8. New Business**

- A. Student Advisory Council update – Dr. Robert Dowdle, Assistant Superintendent

Mialyn Cameron from Diamond Ridge and Mya Oetinger from Jordan High school reported on their experience on while serving on the Student Advisory Council. The Board of Education expressed appreciation and described their experience with the council.

The following students served on the 2022-2023 Student Advisory Council:

**Alta**

Zach Scheffner  
Austin Woodley  
Yael Gaspar Sebastian  
Felicity Harman

**Brighton**

Hayden McDaniel  
Chesney Chin  
Ashton Alexander  
Layla Himouda

**Corner Canyon**

Henry Horsley  
Kayla Welker  
Samantha Harkness  
Ian Colton

**Diamond Ridge**

Mialyn Cameron  
Henry MacArthur

**Hillcrest**

Samuel Martin  
Sophia Moeinvaziri  
Kaleo Kirby  
Carissa Jameson

**Jordan**

Geraldine Fernandez  
Mya Oetinger  
Spencer Jackson  
Caitlin Isbell

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJU637A7811>

- B. Strategic Plan Focus Group Report: High Quality Learning – Dr. Robert Dowdle, Assistant Superintendent and Dr. McKay Robinson, Director of Elementary Principals

The High-Quality Learning committee recommends assigning a group of administrators to continue to work on implementation of the Portrait of a Canyons Scholar (POCS) by creating skills per grade and developmental targets. The committee discussed ways to recognize students who complete each of the areas of POCS such as a cord or a medallion. They also discussed key metrics or growth indicators that can be established for the High-Quality Learning priorities. Another priority is mentoring and coaching teachers, and all employees to meet personal goals.

It was recommended that consideration be given to recognize students along the way as they work on POCS.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJU6B7A81A2>

- C. CSD-TV presentation – Justin Andersen, Video & Digital Broadcast Specialist  
*Amanda Oaks rejoined the meeting.*

CSD-TV is a multi-faceted media channel that seeks to meet our community where they are in an effort to share the district's story. These multiple communication channels will allow the district to be flexible in message delivery through video on demand, student created content, digital ticketing and advertising. This communication tool would support high quality learning and access & opportunity strategic initiatives through updating board meeting access, academics internally, opportunities to highlight the arts programs and access to streaming sporting events.

The CSD-TV broadcaster will allow students real-world, hands-on experiences that provide on the job training for students to use in higher education and employment. This program will provide opportunities for students to develop writing and speaking skills along with technical skills.

In addition, CSD-TV will impact all students through incorporating with classes, publicizing school events, live broadcasting, brain booster integrations, middle school and high school broadcasting classes. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTSJ789AEE>

**9. Staff Comments**

A. Superintendent Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTSN789AF2>

B. Business Administrator Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTSR789AF5>

**10. Board Comments**

A. The Board President will recognize individual Board members for reports

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CQJTSV789AF9>

**11. Closing Items**

A. Adjourn

/cc

ATTEST

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Amber Shill

Board President

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Rick Robins

Superintendent