



CANYONS SCHOOL DISTRICT  
**MINUTES OF BOARD OF EDUCATION MEETING**

The following minutes are a summary of the February 21, 2023 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, February 21, 2023, beginning at 4:30 pm at the Canyons District Office, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Amber Shill, Board President  
Amanda Oaks, Vice President  
Andrew Edtl, Board Member  
Holly Neibaur, Board Member  
Karen Pedersen, Board Member  
Nancy Tingey, Board Member  
Rick Robins, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Legal Counsel  
Charlie Evans, Director of External Relations

Excused: Mont Millerberg, Vice President

**1. Closed Session – 4:30 pm**

- A. For the purpose of discussing pending or reasonably imminent litigation.
- B. For the purpose of discussing the character, professional competence, or physical or mental health of an individual.

**MOTION: Amanda Oaks moved to go into closed session for the purpose of discussing pending or reasonably imminent litigation and for the purpose of discussing the character, professional competence, or physical or mental health of an individual. Andrew Edtl seconded the motion. \*A roll call vote was taken. The motion passed unanimously.**

\*Person in Attendance: All Board Members, Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Dan Harper – General Counsel, Charlie Evans – Director External Relations, Steve Dimond – Human Resources.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PAK62266E>

**2. Study Session – 5:00 pm**

- A. 2023 Legislative Update– Charlie Evans, Director of External Relations and Susan Edwards, Public Engagement Coordinator

Mr. Evans and Ms. Edwards updated the Board of Education on the current education bills being discussed during the 2023 Utah Legislative session.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PAP6227B4>

- B. Long Range Planning Update – Leon Wilcox, Business Administrator

Mr. Wilcox presented the long-term initiatives and areas of focus the committee has been discussing which include fieldhouses, field upgrades, a new tech center, the Point project, student enrollment and school capacity.

The first recommendation by the committee is to consider hiring a demographics firm to forecast future housing, family demographics and expected student growth rates in the district boundaries. The second recommendation is to hire an engineer/architect firm to conduct a feasibility study of Eastmont Middle School and Crescent Middle School's options and needs. The final recommendation is to evaluate options on District properties leased to Midvale City and Cottonwood Heights.

A request was made to a look at each of the elementary schools and report on how the classrooms are being used as various instructional rooms, an evaluation of FTE, and sizes of classrooms. Presentation and documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PFG62934C>

C. 2023-2024 Fee Schedule (First Reading) – Leon Wilcox, Business Administrator

HB175 passed the House and would provide a one-time appropriation for FY24 of \$35M statewide, approximately \$1.6M to the district. The bill requires an LEA governing board to authorize each fee individually. Clarification is outlined for secondary student curricular activity fees and a definition for instructional equipment or supplies. This bill has eliminated the District from charging for general fees, cost of textbooks for concurrent enrollment and advanced placement classes and classroom equipment and supplies that do not become property of a student. Fee Schedule updates for each school and proposed changes for FY2024 were reviewed. Presentation and documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PFN629A0D>

D. Discussion of Indicators for Strategic Plan – President Shill

There was a discussion about establishing a committee of three board members to review the district indicators and possibly add new indicators aligned with strategic plan focus areas. Then, the committee will report to the board what they recommend should change or stay the same.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PHR62F958>

**3. Business Meeting – 7:00 pm**

**4. Opening Items**

- A. Welcome
- B. Approve Agenda for February 21, 2023

**MOTION: Holly Neibaur moved to approve the agenda for February 21, 2023. Amanda Oaks seconded the motion. The motion passed unanimously.**

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PAV6227BA>

C. Pledge of Allegiance – Willow Springs Elementary, Principal Marianne Watts

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PAY6227BD>

D. School Highlights - Willow Springs Elementary, Principal Marianne Watts

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PB36227C0>

**5. Recognitions** – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following students and staff were recognized:

- Hillcrest's First-ever State Champs in Girls Wrestling
- Todd Etherington – 2023 5A Coad of the Year, Men's Team, Brighton High
- Academic All State – Winter Sports for Alta, Brighton, Corner Canyon, Hillcrest and Jordan

- McKay Robinson announced as the New Assistant Superintendent  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PB76227C4>

## 6. Patron Comments

The following patrons commented:

- Amanda McConnell, Canyons ESP Association – ESP wages  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PB76227C4>

## 7. Consent Agenda

- Approval of Minutes from February 7, 2023
- Approval of Hire and Termination Reports
- Approval of Purchasing Bids
- Approval of Student Overnight Travel
- Approval of January Financial Reports
- Approval of School Community Council (SCC) updates
- Approval of Copperview Comprehensive School Improvement (CSI) Plan
- Approval of Amendment with Cottonwood Heights Recreation Center Service Area Interlocal Agreement
- Approval of Administrative Appointments

**MOTION: Nancy Tingey moved to approve Consent Agenda Item 7A Approval of Minutes from February 7, 2023; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval of Student Overnight Travel; Item 7E Approval of January Financial Reports; Item 7F Approval of School Community Council (SCC) updates; Item 7G Approval of Copperview Comprehensive School Improvement (CSI) Plan; Item 7H Approval of Amendment with Cottonwood Heights Recreation Center Service Area Interlocal Agreement; Item 7I Approval of Administrative Appointments. Holly Neibaur seconded the motion. The motion passed unanimously.**  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PBB6227C8>

## 8. New Business

- Strategic Plan Focus Group Report: Human Centered Supports – Dr. Brian McGill, Director of Student Services

The Human Centered Supports committees top priority is addressing the social, emotional and mental well-being of students. These topics are being addressed through the implementation of the CSD developed life skills curriculum, Thrive Time. Dr. McGill reported that the strategic school safety initiative concern for statistics indicates 30% of all students report feeling depressed since the pandemic. Administration attended the National School Response and Safety Conference (NSRSC), where they learned that the Comprehensive Student Threat Assessment Guidelines (CSTAG) currently followed in the district is considered a best practice. Data trends for student health and risk prevention for 2021 were presented in the categories of substance use, social emotional health, community and school climate and safety, and risk factors.

Another priority for the committee is supports for behavioral management for teachers and administrators. The MTSS/RTI model at Tier I, II, and III are being evaluated at every school. Life skills implementation combined with MTSS evaluation is identifying strengths and weaknesses. A committee comprised of principals and district administrators are reviewing and refining the current levels of behavior interventions document and guidebook for level 1-5 student behaviors in school.

The committee is also focused on increasing wellness, mental and physical supports, in schools. Principals are reporting significant gains in student connection, achievement and culture and climate in schools with additional wellness staff added the last few years. In order to address

wellness for employees an ESP employment satisfaction survey will be conducted. The Board employee appreciation and recognition will be expanded to include more employees. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PBQ6227D7>

**MOTION:** Amanda Oaks move New Business Agenda Item C 2023-2024 Budget Update to New Business Item B and move the current New Business Agenda Item B District Case Management Team (DCMT) Secondary Proposal to a future board meeting. Holly Neibaur seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PBQ6227D7>

B. 2023-2024 Budget Update – Leon Wilcox, Business Administrator

The budget priorities meet the strategic plan focus areas starting with the criteria of no increase in student class sizes. The district will use WPU funds to keep positions and increase wages for inflationary purposes. The district is not planning to implement “straight line” reductions.

The Administration is proposing to move Canyons Online from a grade K-12 model to a grade 4-12 model and learning would be asynchronous. The Canyons Online would be rebranded to be referred to as Canyons Virtual Academy. All teachers will be involuntarily transferred according to policy. The proposal will save 11 licensed positions and 2 ESP positions.

Mr. Wilcox addressed the issues involving the ESSER’s funding \$4.5M in salary/benefits coming to an end that will affect 56.7 FTE’s. The remaining ESSER funds would be used to purchase media books and reduce schools ongoing allocation resulting in a savings of \$110,000.

The certified tax rate new growth increase is approximately \$5.2M or 5.5%. Mr. Wilcox reviewed the inflationary personnel and non-personnel cost increases. He indicated that there is a need for a possible tax increase. The last truth in taxation hearing was held in August 2019.

Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CP4PJS639A9B>

C. District Case Management Team (DCMT) Secondary Proposal (Second Reading, Possible Action) – Wendy Dau, Director of Federal and State programs

This item was moved to the next Board meeting scheduled for March 7, 2023.

Due to inclement weather the remainder of the meeting was cancelled and adjourned at 8:10pm.

**9. Staff Comments**

- A. Superintendent Report
- B. Business Administrator Report

**10. Board Comments**

- A. The Board President will recognize individual Board members for reports.

**11. Closing Items**

- A. Adjourn 8:10pm

ATTEST

---

Amber Shill

Board President

---

Rick Robins

Superintendent