



**CANYONS SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING
September 3, 2019**

The following minutes are a summary of the September 3, 2019 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, September 3, 2019 beginning at 4:35 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Nancy Tingey, Board President
Amber Shill, Vice President
Steve Wrigley, Vice President
Clareen Arnold, Board Member
Chad Iverson, Board Member
Mont Millerberg, Board Member
Amanda Oaks, Board Member
James Briscoe, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel

Excused: Charles Evans, Director of External Relations

1. Closed Session – 4:30 pm

- A. For the purpose of discussing pending or reasonably imminent litigation
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPEK59BC72>

MOTION: Steve Wrigley moved to go into Closed Session for the purpose of discussing pending or reasonably imminent litigation. Clareen Arnold seconded the Motion. *A roll call vote was taken prior to Mr. Iverson joining the meeting. The motion passed unanimously.

*Persons in attendance: All Board members, Jim Briscoe – Superintendent, Leon Wilcox - Business Administrator, Dan Harper - General Legal Counsel

2. Study Session – 4:45 pm

- A. Open Meetings Training (Required by State Statute) – Dan Harper, Legal Service General Counsel
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPEP59BC78>
Mr. Harper presented the Annual Utah Open and Public Meetings Act training. The purpose of the Utah Open and Public Meetings Act is to require governments to take actions openly and ensure deliberations allow for an open public process. Presentation available on BoardDocs.
- B. SCC Training (Required by State Statute) – Susan Edwards, Public Engagement Coordinator
The Study Session Item 2B SCC training was moved to New Business Item 8B.

- C. Update on Canyons Transition Academy (CTA) – Nathan Edvalson, CTA Administrator and Tifny Iacona, CTA Administrator
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPNR5A2CC6>
Ms. Suarez expressed appreciation to the Board of Education for the teacher salary increase which she attributed starting the 2019-2020 school year with Special Education department fully staffed. Mr. Edvalson stated the purpose for Canyons Transition Academy (CTA) is to provide a training program for Special Education students ages 18-22. The skills training students receive while attending CTA are independent living & functional academics, vocational preparation, self-advocacy, community access & service, and recreation and leisure.

The Board of Education requested a follow up report addressing facility issues, evidence-based learning and opportunities for CTA students through community partnerships. Presentation and Document available on BoardDocs.

- D. Update on pilot for Elementary grade book, parent access and Mastery Connect – Kenna Sorensen, Instructional Support Administrator
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPPR5A37EE>
Ms. Sorensen reported that from the Board's recommendation, a pilot program will be initiated for MasteryConnect gradebook. She reviewed the details of the training and the timeline for the pilot program implementation. Camille Cole, Educational Tech, presented a MasteryConnect live demo and supporting screenshots. ISD will report back to the Board with results from the pilot program testing when it is completed. Presentation available on BoardDocs.

3. Business Meeting – 7:00 pm

4. Opening Items

- A. Welcome
- B. Approve Agenda for September 3, 2019
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPET59BC7C>
MOTION: Steve Wrigley moved to approve the Agenda for September 3, 2019 with the exception of moving Item 2B SCC Training to New Business Item 8B. Claren Arnold seconded the motion. The motion passed unanimously.

- C. Pledge of Allegiance – Alta High School, Student Government – Samuel Strong, Zachary Graham, Jackson Christiansen, Dallen Jeppson, Lucas Groscost, and Bode Rockwood
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPEU59BC7D>

- D. Inspirational Thought and School Highlights – Alta High School, Principal Brian McGill
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPEV59BC7E>

5. Recognitions

- A. Jeff Haney, Director & Kirsten Stewart, Associate Director of Communications & Public Relations
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPEZ59BC82>
- **Josephine Garrett** – Draper Park Middle, National Reflections Award of Merit winner “Heroes Around Us”
 - **Brett Rosen** – Brighton High School, Boys Small Public School Coach of the Year
 - **David Morrill** – Jordan High School, 2019 Utah Finalist Presidential Award for Excellence in Mathematics and Science Teaching

6. Patron Comments

- <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPPF59BC86>
- **Heather Watson** – Bus Transportation Issues

7. Consent Agenda

- <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPPF959BC8A>
- A. Approval of Minutes from August 20, 2019

- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Student Overnight Travel
- E. Renewal of Interlocal Agreement with Salt Lake County for Swimming Pool Usage
- F. Approval to move a portable classroom to Sunrise and Silver Mesa Elementary Schools for the 2020-2021 school year and moving other Corner Canyon portables to the Crescent View building
- G. Approval of Board Meeting Schedule for 2020-2021

MOTION: Chad Iverson moved to approve the Consent Agenda Item 7A Approval of Minutes from August 6, 2019; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval of Student Overnight Travel; Item 7E Renewal of Interlocal Agreement with Salt Lake County for Swimming Pool Usage; Item 6F Approval of move a portable classroom to Sunrise and Silver Mesa Elementary Schools for the 2020-2021 school year and moving other Corner Canyon portables to the Crescent View building; Item 6G Approval of Board Meeting Schedule for 2020-2021. Steve Wrigley seconded the motion. The motion passed unanimously.

8. New Business

- A. Update on School Security by Incident Command Committee – Jeff Haney, Director of Communications and Kevin Ray, Risk Management Coordinator
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPTQ5AF01D>
 Mr. Haney provided an overview of the Emergency Response & Preparedness committee members and the steps CSD has taken to make safe and welcoming learning environments. The committee updates the Incident Command Manual annually and reviews monthly school emergency drills in coordination with local police. The District provided ESCAPE training, by law enforcement, to District leadership and principals. Major initiatives for the committee this year are the launch of the DIR-S mobile app which will be available to all CSD schools by the end of the calendar year, recommend locks for doors on new construction and a phase in for existing buildings, and revise the incident command manual to include Responsive Services checklists to respond to trauma. The Communications department has increased notifications to the BOE, to the school community through Skylert messages, posts on social media, statements to the media and end of day communications from the principals to the community. Presentation available on BoardDocs.
- B. SCC Training (Required by State Statute) – Susan Edwards, Public Engagement Coordinator
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPNL5A2137>
 The annual School Community Council training was presented by Susan Edwards, Public Engagement Coordinator. She reviewed key local Board responsibilities which include setting a framework for TSSP plans. The LAND trust and TSSA plans work side by side for local school improvement. The Board provides training for all SCC members, reads and approves all Land Trust plans and TSSP plans, receives Digital Citizenship and School Safety reports from each school. She presented deadlines for when plans and final reports are due and dates for the SCC trainings. Presentation available on BoardDocs.

9. Staff Comments

- A. Superintendent Report
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPPF59BC90>
- B. Business Administrator Report
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPPFJ59BC93>

10. Board Comments

- A. The President will recognize individual Board members for reports
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPPFN59BC97>

11. Closing Items

A. Adjourn 8:32pm

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BFHPFS59BC9B>

/cc

ATTEST	_____	Board President
	Nancy Tingey	
	_____	Superintendent
	James Briscoe	