



CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the June 18, 2024, Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a board meeting on Tuesday, June 18, 2024, beginning at 5:00 pm at the Canyons Administration Building, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Amber Shill, Board President
Amanda Oaks, Vice President
Andrew Edtl, Vice President
Kris Millerberg, Board Member
Holly Neibaur, Board Member
Karen Pedersen, Board Member
Nancy Tingey, Board Member
Rick Robins, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel
Charlie Evans, Director of External Relations

1. Study Session – 5:10 pm

A. Board Roundtable – President Shill

The Board of Education participated in a board round table discussion where board members were given time to bring up topics or concerns of their choice.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SD5721BFA>

B. Policy Update: Policy-500.02-Student Conduct and Disciplinary Process; Policy-400.02-Nondiscrimination/500.01-Nondiscrimination; New Policy-500.23-Extra-curricular Activities and Students Participation– Jeff Christensen, Legal Counsel Assistant Director

Policy-500.02-Student Conduct and Disciplinary Process

The recommended updates to this policy are to align with legislative changes in the 2024 legislative session. The policy includes updates related to statutory requirements such as action plans, reintegration plan, sexual misconduct, threats against schools, making a false report of an emergency at school and prohibition of discrimination and harassment.

Policy-400.02-Nondiscrimination/500.01-Nondiscrimination

The update to this policy includes reorganization of the Board Policy Statement to emphasize the “Policy Statement of Nondiscrimination” as the first text in the policy document. A revision of the language regarding federal requirements for equal access for youth groups. Also, an expansion of the definition of harassment to offer examples based on a totality of the circumstances for administrative guidance. New definitions will be aligned with conduct and

disciplinary process and Title IX regulations. The review panel includes a Director-Level employee, Legal Services and the Assistant Superintendent. The board gave feedback asking additions to the policy that the panel include those who have had no previous exposure to the case or investigation, so as to ensure objectivity during the review process.

New Policy-500.23-Extra-curricular Activities and Students Participation

This new policy includes the Board policy statement recognizing the “Portrait of a Canyons Scholar” and that the Board recognizes extra-curricular activities offer an opportunity for students to engage in practical life-situations, build self-confidence, promote sportsmanship, learn leadership skills, and hard work. The Board supports extra-curricular activities sponsored by UHSAA and will follow UHSAA rules. Expectations for coaches and extra-curricular Supervisors will act as role models and not engage in unprofessional conduct or criminal behavior with specific policy references. Language included to protect student’s ability to wear religious clothing with a uniform or clothing consistent with their religious beliefs and not restraining a student’s ability to wear clothing under or with a uniform. Language requiring students who receive a Utah Fits All scholarship award to pay for public school course and pay an amount for participation and associated fees for participation in extra-curricular activities. The new policy includes an Extra-curricular activity concern/complaint process, and a review panel includes a Director-Level employee, Legal Services and the Assistant Superintendent.

Presentation and documents available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SFR728347>

C. Community Education Proposal (Second Reading) – Leon Wilcox, Business Administrator

Mr. Wilcox addressed the ongoing concerns regarding Community Education. The participation since Covid has decreased and classes are regularly canceled due to low participation.

The proposal moving forward is to change adult classes to a camp and clinic format. Teachers could register classes under the district’s camp and clinic website. Summer camps include a variety of topics and run Monday to Thursday with three-hour morning and afternoon sessions and are held for five weeks. Additional elementary schools could possibly start after-school programs using the camp format. Presentation available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SK772B8CC>

2. Business Meeting – 7:10 pm

3. Opening Items

- A. Welcome
- B. Approve Agenda for June 18, 2024

MOTION: Nancy Tingey moved to approve the agenda for June 18, 2024. Amanda Oaks seconded the motion. The motion passed unanimously.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SDB721C00>

C. Pledge of Allegiance – Danny Davis, Director of Accounting

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SDE721C03>

4. Patron Comments

The following patrons commented:

- Allie (Alexis) Evers – Policy 500.02 Student Conduct and Disciplinary Process
- Karen Allen – Community Education

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SDP721C0D>

5. Consent Agenda

- A. Approval of Minutes for June 4, 2024

- B. Approval of Hire and Termination Reports
- C. Approval of Student Overnight Travel
- D. Approval of Purchasing Bids
- E. Approval of May Financial Reports
- F. Approval of Sale of Property
- G. Approval of Sale of CTEC student-built home
- H. Approval of MOU with CEA and CESPA on High Deductible Plan Insurance Regulation Changes
- I. Approval of Silver Mesa Elementary Land Trust and TSSP Amendment Request
- J. Approval of Annual Fraud Risk Assessment required by the Office of the State Auditor

MOTION: Holly Neibaur moved to Approve Consent Agenda Item 5A Approval of Minutes from June 4, 2024; Item 5B Approval of Hire and Termination Reports; Item 5C Approval Student Overnight Travel; Item 5D Approval of Purchasing Bids; Item 5E Approval of May Financial Reports; Item F Approval of Sale of Property; Item G Approval of Sale of CTEC student-built home; Item H Approval of MOU with CEA and CESPA on High Deductible Plan Insurance Regulation Changes; Item I Approval of Silver Mesa Elementary Land Trust and TSSP Amendment Request and Item J Approval of Annual Fraud Risk Assessment required by the Office of the State Auditor. Karen Pedersen seconded the motion. The motion passed unanimously.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SDR721C10>

6. New Business

- A. Thrive Time Proposal (Second Reading, Possible Action) – Dr. Brian McGill, Director of Student Wellness Services

Dr. McGill provided a brief overview of the information that was presented at the last Board meeting. The Thrive Time curriculum is focused on developing critical competencies that support students to be successful in school and life. The weekly lessons target specific, developmental skills associated with each competency and their application to the digital and physical world. Other lessons are designed with the intent to provide a routine and structure for explicitly teaching skills and building a responsive classroom community. The feedback portal will continue to stay open for teachers and parents. Presentation available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SE6721C1D>

MOTION: Karen Pedersen moved to approve Thrive Time Proposal as presented. Holly Neibaur seconded the motion. The motion passed unanimously.

- B. USBA Delegate Assembly and Discussion of USBA Membership – Board Leadership

President Shill provided an overview of the business conducted at the USBA delegate Assembly. At the assembly the legislative priorities were discussed and approved. The USBA and JLC has taken the position of conditional support for SJR10, which is the removal of the earmark for public education on income tax. CSD's board does not support this position. The board discussed the pros and cons of USBA membership, as well as what changes should take place in the organization moving forward.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SLW7343EA>

7. Budget Hearing

- A. Public Hearing
 - 1. Presentation of Final FY 2023-24 Budget and FY 2024-25 Budget

Mr. Wilcox, Business Administrator, presented the final budget for the Fiscal Year 2023-24. The general revenue had a 3.6% increase due to higher collection rate for property taxes and interest earnings. State unspent carryovers in TSSA, LandTrust, and 32 hours of paid professional development time were added back into the budget. The expenses increased by 4.5% or \$3.9M for school carryovers and increases in substitute costs and

other personnel positions that were previously unfilled due to labor shortages. Expenses are trending to be under-budget by 3% to 4% by the time the budget is closed out. Capital increased due to school carryovers from the FY 23 being added back into the budget (\$3.8M) and more construction of Union Middle being completed in FY24 and less in FY23 than budgeted. Insurance increased due to increased costs in healthcare, primarily in-hospital care. District activity fund and foundation fund increased to match expected revenues from fees and fundraising.

Mr. Wilcox presented the proposed budget for the Fiscal Year 2024-25. The General Fund is comprised of local, state and federal funds, which are used to support the operations of the District, such as employee salaries, benefits, utilities, supplies, etc. The total budget is \$394,465,000. The majority of the General Fund is spent on instruction with 89.3% of the fund going towards salaries and benefits. The budget includes a State-funded WPU increase of 5% and other state increases. The budget includes the negotiated agreements for Certified, ESP's and administrators as approved at the May 7, 2024, meeting. The class sizes will remain the same and a cushion of 34 teachers will be used to support social/emotional support, middle school teaming and elementary split classes. Three days for training will be added for Special Education teachers. Starting teacher pay has increased from \$50,000 in the 2019-20 school to \$61,610 for the 2024-25 school year which is an \$11,610 increase or 23.3%.

The District's final expenditure have historically been 2%-4% under budget and the same is expected for this year. Utah Code 11-14-310(c) allows for remaining debt service fund revenues to be used for technology.

The Capital Outlay Fund is financed primarily with local property taxes for acquiring sites, building, or remodeling facilities, procuring equipment and vehicles which will allow for a total budget of \$55,366,000. The revenue bond projects for Jordan High, Corner Canyon and Eastmont Middle and Hilcrest High were reviewed. Small capital improvements include transportation fuel tanks, Ridgecrest Elementary roof, Alta High gym/fire sprinkler, Oak Hollow Elementary carpet replacement and CTEC pharmacy/Oakdale kitchens.

The Debt Service Fund is comprised of local property taxes to make principal and interest payments on outstanding bonds that were sold to finance construction. Per the 2017 bond referendum, the service tax levy cannot exceed 0.001565 with a total budget of \$45,213,000. A summary of the outstanding debt was presented. Presentation and documents available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SLW7343EA>

MOTION: Nancy Tingey moved to open the public budget hearing for the presentation of the Final FY 2023-24 Budget and FY 2024-25 Budget. Andrew Edtl seconded the motion. The motion passed unanimously.

2. Patron Comments on Final FY 2023-24 Budget and FY 2024-25 Budget (see item 4 above for procedures)

No patrons signed to comment.

MOTION: Nancy Tingey moved to close the budget hearing for the Final FY 2023-24 Budget and FY 2024-25 Budget. Andrew Edtl seconded the motion. The motion passed unanimously.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SMG735A05>

- B. Approval of Final FY 2023-24 Budget (Action Requested)

MOTION: Andrew Edtl moved to adopt the 2023-2024 final budget for revenues and expenditures for each fund as presented. Holly Neibaur seconded the motion. The motion passed unanimously.

There was brief discussion to the motion.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SNK738316>

C. Tentative Approval of FY 2024-25 Budget (Action Requested)

MOTION: Andrew Edtl moved to adopt the 2024-25 budget revenues and expenditures on a tentative basis for each fund as presented as final approval will be at the Truth-In-Taxation Hearing and to authorize a Truth-In-Taxation Hearing on August 6th at 6:00 p.m. to set the property tax rates as follows:

- a- Basic School Levy – Certified rate as determined by the Tax Commission and Utah State Board of Education
- b- Board/Voted Levies – a combined rate to yield an additional \$5,000,000 above the certified rate. These funds will be used for operational expenses, primarily increases to teachers and support staff.
- c- Capital Levy – a rate to yield an additional \$4,000,000 above the certified rate to fund lease revenue bond payments for capital projects.
- d- Debt Service Levy – sufficient to service debt requirements, not to exceed 0.001565.

Karen Pedersen seconded the motion. The motion passed unanimously.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SN9737636>

8. Staff Comments

A. Superintendent Report

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SEA721C21>

B. Business Administrator Report

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SED721C24>

9. Board Comments

A. The President will recognize individual Board members for reports

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D68SEH721C28>

10. Closing Items

A. Adjourn 9:00pm

/cc

ATTEST _____ Board President
Amber Shill

Rick Robins Superintendent

