



## Assembly Presenter Application

Thank you for applying to be a presenter for assemblies and presentations in Canyons School District. Canyons takes very seriously content that is presented to our students. Our schools are asked to limit assemblies and protect instructional time to the greatest extent. So, when an assembly or presenter is welcomed into the school it is important that the content be both appropriate and deliver a valuable and meaningful educational message.

Schools may only choose from the [approved presenter list](#). Presenters will be vetted and approved/denied twice a year during the spring (for the following school year) or fall. Any appeal or reconsideration will only happen in these twice-a-year meetings. Approvals will not be considered at any other time.

The committee that will approve or deny presenters is made up of district administration, principals from each level and parents.

The committee will look for several factors, including:

- Content of presentation:
  - Aligns with and is educational/relevant to established CSD principles, standards and curriculum.
  - Provides value in exchange for instructional time.
  - Is already satisfactorily covered under current curriculum or if the presentation will add additional emphasis to the considered topic.
  - Whether content aligns with state educational standards and will demonstrate a significant benefit to our students in an academic, career, safety or mental supports area.
- If presenters are qualified for the topic they are presenting (i.e. degree, professional license, educational background, qualifying experience). This is particularly true for mental health and suicide prevention presentations.
  - Well-being and wellness specific topics (for example: anxiety, depression, child abuse, anti-pornography, digital citizenship) must be provided by those with credentialed experience in counseling, psychology or therapy and be currently licensed.
- If content is appropriate in a school setting.
- Proof of format and content via script or one 5-minute video segment.
- What a child sees if they look up the presenter on social media, including links to other sites.
- Whether authors are published by a reputable, third-party publishing company in the USA.
  - Any sales/offers must be disclosed well in advance and included in parent notifications.
- If content, product or business referenced in the presentation is age appropriate for minors.



To be considered at the next Presenter Approval Committee Meeting, submit the following to [susan.burns@canyonsdistrict.org](mailto:susan.burns@canyonsdistrict.org).

1. Completed Application
  - a. Go to <https://www.canyonsdistrict.org/depts/external-relations/assemblies/>
  - b. Select "I am a presenter"
  - c. Download the fillable pdf and fill out
  - d. Save (A picture or screenshot of your application is not acceptable.)
2. Volunteer Application:
  - a. Go to <https://volunteer.canyonsdistrict.org/volunteersystem/#!/application/volunteer/>
  - b. Please note: You may not be in a school until this has been completed.
3. Any applicable flyers or print materials on your presentation and business
4. No more than one 5-minute video segment of your presentation
5. Resume
6. References from other Utah schools where you have presented (CSD schools preferred)

**Please note:** Missing information may prevent approval.

If the committee has further questions we will contact you for clarification.

Approvals must be renewed each year, though only changes to your application, staff, or presentation need to be resubmitted.

Volunteer approval will need to happen annually after July 1.

Next Approval Committee meeting: October 31, 2024

Deadline for Application for this meeting: Friday, October 18, 2024

You will be notified of approval/denial within 30 days of the committee meeting.

Again, thank you for your interest in presenting in Canyons Schools. If you have further questions please contact Alice Meridith, 801-826-5151, [alice.meridith@canyonsdistrict.org](mailto:alice.meridith@canyonsdistrict.org).