

Canyons School District
Obligatory Transfer Form
ELEMENTARY SCHOOL LICENSED EMPLOYEES

Total Years of
District Experience

Name: _____ Phone Number: _____

Email Address: _____

Current School: _____ Current Assignment: _____ Full time Part time

License Area(s): _____ Endorsement(s): _____

Obligatory Transfer teachers will be placed in positions for which they are qualified

Grade Preference: 1st Choice _____ 2nd Choice _____ 3rd Choice _____

Elementary School Preference:

1. _____ 3. _____

2. _____ 4. _____

Middle School Preference: *(must have proper licensure to be considered- endorsements are required for 7th and 8th grade classes)*

1. _____ 3. _____

2. _____ 4. _____

TEACHERS, PLEASE NOTE

- ❖ Obligatory Transfer is used to provide a teaching position in the District when FTE is lost. The Online Licensed Transfer Request is the procedure that provides educators the opportunity of applying for advertised positions.
- ❖ If Obligatory Transfer educators decline a position offer, they will not be guaranteed a position in Canyons School District.

Teacher's Signature

Date

Principal's Signature

Submit Form to Sally Sansom in HR by March 11th at 12:00pm