

Canyons School District  
**OBLIGATORY TRANSFER FORM**  
**SPECIAL EDUCATION LICENSED EMPLOYEES**

Total Years of  
District Experience

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Current School: \_\_\_\_\_ Current Assignment: \_\_\_\_\_ Full time  Part time

License Area(s): \_\_\_\_\_ Endorsements: \_\_\_\_\_

**\*Obligatory Transfer teachers will be placed in positions for which they are qualified\***

**Classroom Placement Preference** (Rank in order of Preference 1-8)

Elem Resource: \_\_\_\_\_ Elem Spec Class: \_\_\_\_\_ MS Resource: \_\_\_\_\_ MS Spec Class: \_\_\_\_\_ HS Resource: \_\_\_\_\_

HS Math Resource: \_\_\_\_\_ HS Spec Class: \_\_\_\_\_ Special School: \_\_\_\_\_

USBE Qualified in Special Ed Math?

**Elementary School Preference** (Rank in order of Preference 1-4):

1. \_\_\_\_\_

3. \_\_\_\_\_

2. \_\_\_\_\_

4. \_\_\_\_\_

**Secondary School Preference** (Rank in order of Preference 1-4):

1. \_\_\_\_\_

3. \_\_\_\_\_

2. \_\_\_\_\_

4. \_\_\_\_\_

**TEACHERS, PLEASE NOTE**

- ❖ Obligatory Transfer is the procedure used to provide a teaching position in the District. The Online Licensed Transfer Request is the procedure that provides educators the opportunity of applying for advertised positions.
- ❖ If Obligatory Transfer educators decline a position offer, they will not be guaranteed a position in Canyons School District.

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature

**Submit to Tifny Iacona in Special Education by March 8<sup>th</sup> @ 12pm**