8:00-8:10- housekeeping/rules- 10 minutes

8:10-8:40- Mythbusters- 30 minutes (Michele, Derick,

Andrew, Cami)

8:40-8:50- brain break (Michele, Allison)

8:50-9:50- Standard Based IEP (Carin, Ana, Allison)- 60 minute

9:50- 10:00- break

10:00-10:30-Transition- soft skills- student-led IEP's, student advocacy (accommodations) (Melany/Linda) 10:3010:50-Review IEP Binder 10:50-11:00- Curriculum table 12:00-12:10- housekeeping/rules- 10 minutes 12:10-12:40- Mythbusters- 30 minutes (Michele, Derick, Andrew, Cami) 12:40-12:50- brain break (michele, alison) 12:50-1:50- Standard Based IEP (Carin, Ana, Allison)-60 minute 1:50- 2:00- break 2:00-2:30-Transition- soft skills- student led IEP's, student advocacy (accommodations) (Melany, Linda) 2:30-2:50-Review IEP Binder (Allison/Linda) 2:50-3:00- Curriculum table Mission Possible Beyond the Basics Elementary Session October 11, 2019

## Mission XPossible

## Please sign-in using the QR code.



### **Professional Development Norms**

Be Committed

- Be a learner, focused on improving student outcomes.
- Commit to implementing learned strategies and programs with students.

Be Responsible

• Actively participate by engaging and collaborating to accomplish the professional learning objectives.

Be Respectful

- Allow others to listen.
- Allow others to speak.
- Use technology for the task at hand.

#### Be Safe

- Take care of your needs.
- Ask clarifying questions.
- Respect all ideas.

		CSD Mu	ili-Hered System of	Supports (MTSS) Fr	amework		
MTSS Critical Components	High Quality Academic and Behavioral Instruction and Intervention			Data for Decision Making		Team-based Problem Solving	
CANYONS Student Achievement	<ul> <li>Building a positive school climate involves actively promoting building positive relationships, setting Equilable education ensures equal access regardless of race, color, national origin, gender, sexual Ongoing, targeted, quality professional development and coaching supports effective instruction for Leadership at all levels is vital.</li> <li>ALL CSD students, parents, and educators are part of ONE proactive educational system that is committed to equitable outcomes.</li> <li>Evidence-based instruction and interventions are aligned with rigorous standards.</li> </ul>			I orientation, age, religion, disability, language, or socioeconomic		<ul> <li>CSD educators use data to guide instructional decisions, and allocate resources.</li> <li>CSD educators problem solve collaboratively to meet student needs.</li> </ul>	
			MITOS FIACLICES I	OF ALL EQUCATORS			
Standards for Instruction	Evidence-Based Instructional Priorities: ACADEMIC	Evidence-Based Instructional Priorities: BEHAVIOR	Time Allocation for Instruction	Teacher and Team Learning Data	Student Performance Data	Teaming Structures	Continuous Problem Solving for Improvement
tandards clarify what students re expected to learn and do.	Planning, instructing, and assessing techniques are implemented to increase student engagement and learning.	Classroom PBIS expectations are aligned to schoolwide PBIS expectations and implemented to prevent and decrease behavioral disruptions.	School culture ensures that instructional time is maximized to increase student growth.	Supporting teacher learning and professional growth is fostered through public practice and ongoing feedback.	Student academic and behavioral performance is assessed using a variety of reliable and valid methods.	Structures in all schools that provide comprehensive support for academic and behavior monitoring.	Multiple data sources are used for ongoing problem solving and equitable decision making across tiers.
structional content aligned with te Utah Core Standards chool-wide Positive Behavioral terventions and Supports PBIS) urriculum maps with common acing guides cientifically research-based rograms tandards-based instruction and sporting ognitive Rigor (Depth of nowledge–DOK) ternational Society for achnology in Education tandards (RTE) Vorid-Class Instructional Design d Assessment (WIDA) ederal and state requirements EP, 504, ELs)	Explicit instruction (ES: 0.57) (I, We, Yall, You) Instructional hierarchy (ES: 0.57): Acquisition, Automaticity, Application (AAA) Feedback cycle (ES: 0.75) Systematic vocabulary (ES: 0.67) Structured classroom discussion (ES: 0.82) Maximizing Opportunities to Respond (OTR) (ES: 0.67) Scaffolded Instruction & Grouping (SIG) structures (ES: 0.57)	Classroom PBIS (ES: 0.68) 1. Establish and post rules/ routines 2. Teach rules/routines 3. Monitor rules/routines 4. Reinforce rules/routines 5. Correct behavior errors 6. Use data for decision making Positive teacher-student relationships (ES: 0.75) Active supervision (ES: 0.62) Pre-correction (ES: 0.62) Pre-correction (ES: 0.83) High ratio of positive to corrective feedback (deally 4:1 or higher) (ES: 0.75) Precision reguests Differential reinforcement (ES: 0.95) De-escalation Strategies: Help, Prompt, Wait PBIS Toolbox: Self-monitoring (ES: 0.97) Group contingencies (ES: 1.02) Token economy (ES: 0.90)	Classroom instructional time prioritized for instruction of standards Individual and team planning time intentionally increases the application of evidence-based instructional priorities and standards for instruction Master schedule considers the learning needs of the student population Scheduling ensured for: • Intervention and skill-based instruction • Special Education services • English Language Development (ELD)	Annual setting of goals and documentation of progress (e.g., CSIP, LANDTrust, CTESS) Public practice applications: • Coaching cycles with peer coaches, teacher specialist, achievement coach, and/or new teacher coach • Learning walkthroughs and targeted observations • Lesson study • Video analysis Pormalized classroom and system protocols and checklists to monitor and support implementation	Effective assessment practices: • Increase instructional agility • Provide feedback about learning to students, parents, and teachers • Build student efficacy • Monitor student academic and behavioral growth • Celebrate teaching and learning successes CSD Assessment System: • Screening Assessments (DIBELS, RI, MI) • Classroom Assessing • Team and School-wide Assessments • District-wide Standards-based Assessments (e.g. SACE, ACT) • Specialized Assessments (vDA, IDEA elipbility assessments, Phonics Surveys)	Building Leadership Teams (BLT) use data to: Design a tiered system of academic and social/emotional supports Plan professional development Develop CSIP goals and monitor progress Monitor implementation effectiveness across tiers Instructional Professional Learning Communities (IPLC) use data to: Design instructional adjustments needed to ensure success for all students Plan for increasing the intensity of core scaffolds to address social emotional needs of students as needed Refer students for consideration of more intensive standardized interventions as need anses Student Support Teams (SST) use data to: Design, implement, and monitor intervention plans for individual students whose social/ emotional needs require more intensive, individualized supports	Standardized problem solving process is used by teams to identify, analyze, plan, and evaluate relevant data in a timely and consistent manner to behavioral risk Analyze relevant data in behavioral risk Analyze relevant data in to ams (e.g. BLT, IPLC, SST) Plan implementation of academic and behavioral interventions as student needs indicate Monitor and evaluate effectiveness of academic and behavioral instruction across tiers using valid and reliable data (student and teacher data)

#### **INSTRUCTIONS FOR USE**

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### HouseKeeping

#### **IEP Due Date**

Hold IEPs due by November 1st before the school year ends.

#### **UAA Science Task**

Must choose and document task by October 31st.

#### **Special Class PD**

Sign up for your classes by October 18th.

#### ESY

Great time to be collecting data for ESY determination.

#### **Beyond the Basics**

Next BTB will be January 28, 29, or 30, 2020. Please sign up as soon as possible using Midas.

#### **KTEA**

Who can administer KTEA? Once trained you can.

# Standard Based

Sometimes as a teacher I turn into Dora the Explorer. I ask a question and then stare in silence, blinking, until I'm forced to answer my own question.



## What is a Standard Based IEP?

 A standards-based IEP is "a process and document that is framed by the State standards and that contains goals aligned with, and chosen to facilitate, the student's achievement of State grade-level academic standards."

## History

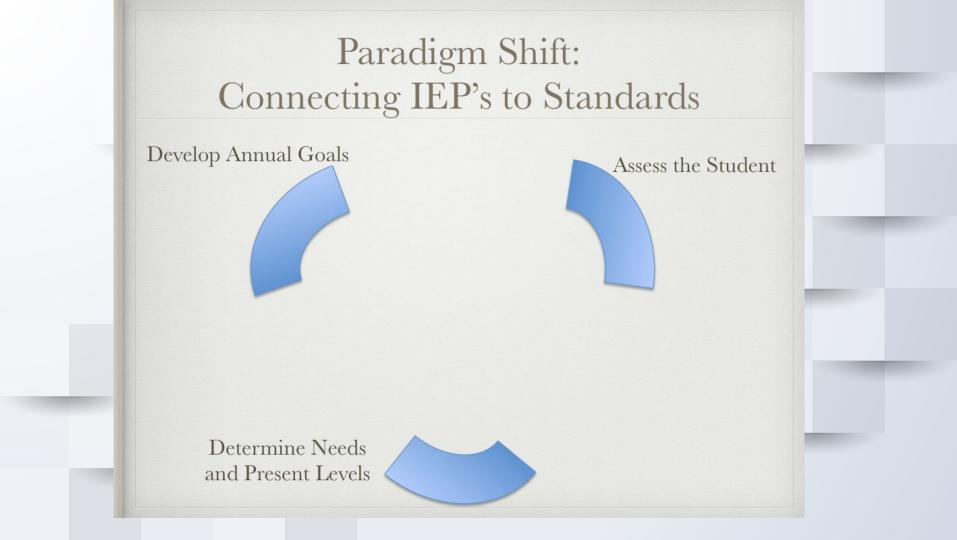
In the past, the practice was to write IEPs that weren't tied to grade-level standards, and were randomly chosen. But in 2015, the U.S. Department of Education issued a guidance letter that made it clear that all IEPs must be tied to state academic standards.

If a school doesn't tie a child's IEP to state standards, it would be violating that child's legal right to a free and appropriate education (FAPE). The only exception is for students with significant cognitive disabilities. These students may have IEPs tied to alternate standards.

- The idea behind standards-based IEPs is to hold students to the same standards as their peers. And they should get the support they need to reach those standards, even if it takes a while.
- According to the guidance letter, goals must be "ambitious but achievable." They should aim to close the gap between your child's performance and grade-level standards. But they also need to be realistic.

In 2017 came the case <u>Endrew F. v. Douglas County School</u> **<u>District</u>**— It involved "Drew," a boy with <u>autism</u> who made almost no progress on his IEP goals. His parents said he was entitled to more under the Individuals with Disabilities Education Act (IDEA), the nation's special education law. They asked the Court to rule that the boy should have had an "equal opportunity" to achieve success like other kids. The school district, however, argued that the boy only had the right to a *de minimis*, or minimal, benefit from the IEP. And that's what he received, the school district said. When all was said and done, a student offered an educational program providing "merely more than de minimis" progress from year to year can hardly be said to have been offered an education at all. For children with disabilities, receiving instruction that aims so low would be tantamount to "sitting idly ... awaiting the time when they were old enough to 'drop out."

If grade level standard is not a reasonable prospect for a child, his IEP need not aim for grade-level advancement. But his educational program must be appropriately ambitious in light of his circumstances, just as advancement from grade to grade is appropriately ambitious for most children in the regular classroom. The goals may differ, but every child should have the chance to meet challenging objectives.

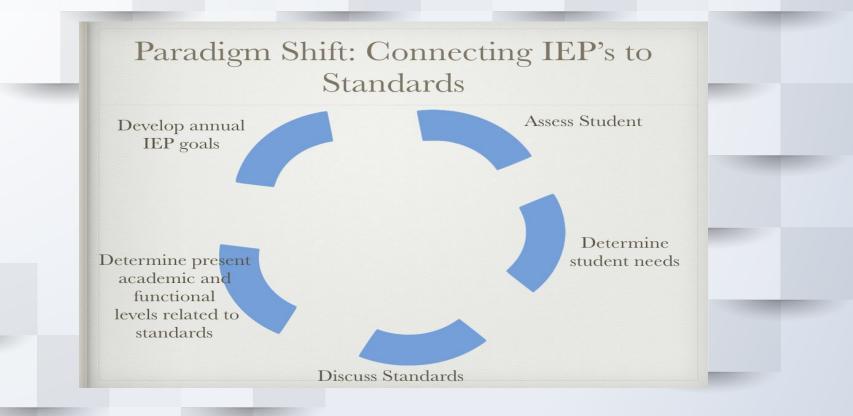


### The Paradigm Shift

When IEPs are connected to the standards, the focal point of the IEP team discussion changes to:

- 1. Identifying the standards that ALL students at a specific grade or age level should "know and be able to do."
- 2. Assessing where the student is functioning with regard to the above standards.
- 3. Determining disability related needs that prevent the student from being proficient on these standards.
- 4. Developing an Annual Goal to address these needs.





# How is it individualized if it is standards based?

The law says that academic standards are the same for all kids. That's true whether or not they have IEPs. But the IEP is a unique, individual path for a student to reach those standards. It helps level the playing field.

## BEGIN WITH THE END IN MIND

"To begin with the end in mind means to start with a clear understanding of your destination. It means to know where you're going so that you better understand where you are now so that the steps you take are always in the right direction."

Stephen R. Covey

## **Begin With The End In Mind**

"To begin with the end in mind means to start with a clear understanding of your destination. It means to know where you're going so that you better understand where you are now so that the steps you take are always in the right direction."

Stephen R. Covey

### steps

- Consider grade-level content standards
- Examine class and student data to determine where the student is functioning
- Develop the PLAAAFP-
- Develop measurable annual goals aligned with academic content standard
- Identify accommodations/modifications needed to access the general education curriculum
- Determine the most appropriate assessment option

#### Find the standards

Website- corestandards.org Grade level curriculum maps:

Elementary: <u>https://canyonsdistrict.cld.bz/Elementary-Curriculum-Maps/</u> <u>3rd-grade-Curriculum-Map/383/#zoom=z</u>

## Unpacking the standards

- Choose a standard
- Pick out the nouns and verbs
- Create an I Can statement
- Determine the instructional standard
- Determine accommodations and assessments

## Change of PLAAFP

#### **Traditional IEP**

- Discussion of student strengths and weaknesses
- Review existing formal and informal evaluation data identifying student's areas of need

#### **Standards-based IEP**

Discussion of (Present Level of Academic Achievement/Functional Performance) <u>PLAAFP</u> within context of enrolled grade-level standards Identify skills possessed by student that will allow/support (all standards are not created equal) their access to enrolled grade-level curriculum

#### **Characteristics of a good PLAAFP**

- Standards-centered
- > Data-driven
- Understandable and Measureable
- Lists strengths and weaknesses
- Discusses how disability impacts access to general curriculum

## PLAAFP checklist

#### PLAAFP Checklist

The statements describe how the student's disability affects participation in the general curriculum	YES	NO
The statements address academic and functional performance of the student related to grade level standards. This can also include nstructional strategies that have been successful		
The statements describe the academic and functional needs of the student related to grade level standards		
The information is understandable, specific, measurable and objective so that goals, services, assessments, LRE, etc. may easily be developed		
The statements provide baseline information for each need		
The PLAAFP uses information from a variety of sources in a comprehensive statement Information from all providers, teachers, progress monitoring, formal testing, informal testing, observations, prior IEPs, etc)		
The information is instructionally relevant (Avoids unneeded comments)		
Anyone would be able to begin instruction or intervention using his PLAAFP		
Fransition assessment results have been included [If applicable]		
The PLAAFP provides a "snapshot" of the student		

## Good Example

Standard Based

Includes meaningful assessment

Includes strengths and weaknesses

Includes what deficit impacts access to general curriculum

- Reading Mastery assessments indicate that
  Jennifer can consistently identify the main idea
  and can identify 3 details in a 2<sup>nd</sup> grade text (*R.L.*4.2.) She experiences difficulty summarizing
  text when reading the passage on grade level
  with being able to identify the beginning of the
  story and ending of the story 50% of the time
  and sequencing the middle with 20% accuracy.
- Her difficulty with sequencing a passage and remembering details negatively impact her understanding and summarization of text in the general education curriculum.

## Bad Example

No standard mentioned

Does not include meaningful assessment

Does not include strengths and weakness

Does not include what deficit impacts access to general curriculum Joe is a sweet boy with the classification of autism. He can not do grade level work. . Joe scored below benchmark on DIBELS concepts and applications. He scored 12 points on computation and 20 on concepts and applications. He needs to be in a small group setting for math instruction.

## Remember...

The present level of academic achievement and functional performance sets the stage for developing IEP goals!



### From PLAAFPS to Goals

- Goals are based on the information in the PLAAFP.
- The PLAAFP should define the student's gaps in learning in comparison to grade level standard expectations

## YOU CAN NOT SCARE ME.

## I AM A SPECIAL EDUCATOR.

## I HAVE PROBABLY WRITTEN A GOAL FOR ANYTHING YOU ARE ABOUT TO DO.

### What are the Challenges of Closing the Gap?

- CEC views the CCSS and RTI as providing special education students the opportunity to access the general curriculum.
- This positive outlook does not camouflage the challenges inherent in teaching the CCSS to special education students.
- Among the challenges, teachers must have knowledge of (1) grade level CCSS and (2) how to <u>close the achievement</u> <u>gap</u>.

**Biggest Loser** 

• Lose 1 Pound Per Week

**Entirely Doable** 

Wouldn't Take THAT intense an Intervention to Achieve

• Lose 5 Pounds Per Week

Would Take a Much More Intensive Intervention to Meaningfully Reduce the Gap!

#### Accommodations

One way to also help students close the gap is to look at meaningful accommodations.

What are some accomodations that you can use that can help level the playing field and help students better access grade level standards?



#### Example- 4 grade student labeled SLD Present Level of performance- Grade 1

#### **Goals and Program -Old**

- Read Grade Level 1
   Material Successfully in 1 Year
- Small Group Instruction
- 5 X per Week for 15 minutes

#### **Goals and Program - New**

- Read text fluently with accuracy, appropriate rate, and expression to support comprehension
- Small Group Instruction
- 5 X per Week for 75 minutes
- Accomodations:

### Change of Goals

#### **Traditional IEP**

 Goals and objectives focus on basic developmental and functional skills, typically written based on curriculum at the student's functional level without specific links to enrolled grade- level curriculum standards and therefore, designed to close skill gaps but not focused on closing achievement gaps as well.

#### Standards-based IEP

- Determine skills student needs to acquire in order to achieve enrolled grade-level standards based upon evaluations and other information.
- Goal and objectives focus on identifying accommodations/strategies and supports that will be necessary to allow student access to enrolled grade-level curriculum.
- Goals and objectives might be linked to pre-requisite skills. They are designed not only to support skill gaps, but also to close the achievement gap between functional and enrolled grade-level curriculum.



#### Annual Goals

- Purpose
  - To describe what a student can reasonably expect to accomplish in one school year
  - Annual Goals answer the question
     "What should the student be doing?"

#### How to choose standards

- Not all standards are created equal!
- Select the most powerful standards to address, such as those that will:
  - Target foundational skills;
  - Target high leverage skills; and
  - Move the student closer to grade-level standards

- If a large number of needs are identified in the present level, the IEP Team must consider how each need impacts the students' progress in the general education curriculum.
- Select the need that has the greatest impact on progress, and develop a goal to address that need.

### Consider content standards

- Look at all grade-level content standards and district benchmarks
- Determine which standards are most important for each student (based on progress in the general education curriculum)
- Compare standard(s) with student's areas of needs and the impact of the disability
- Use data to determine the areas that student will find difficult without additional supports

#### Remember....

- The IEP goal is **NOT** the content standard.
- Do not copy the content standard word for word to become an IEP goal.
- The IEP goal is part of a plan to make the content standard immediate and individualized for the student.

### Let's Practice!

In your groups, review the information provided.

Develop a standards-based PLAFFP and goal. Write the present level and goal on the giant sticky note

### Useful goals

**PLAAFP** you have Look at written, grade identify the level student's standards on current

data

Determine what the student needs Using the to access the standard Break the standard down to the essential needs based parts

Write a goal that is measurable: condition, who, behavior, crite rion

#### Report progress on the goal

#### Witing Measurable IBP Goals

#### Parts of an annual Goal:

CONDITION	Factors relating to the goal; "When asked to" "When dealing with" "After lunch" "When given a"		
WHD	Student's name		
BEHAMOR	The behavior that will be <b>observed</b>		
CRITERION	Therateat which the student must be <b>observed</b> in order to achieve the goal		

NOT MEASURABLE	MEASURABLE	Stranger Test:!!!
Denonstrate	Reactionally	Would a person who is not familiar with the student or goal be able to implement the goal?
Improve	Say	
Seek	Retell	
Feel	List	Percentages
Develop	Label	80% of the time = 80% of what? A 24 hour day?
Appropriate	Draw	Must add accountability:
Understand	Match	80% of 15-minute period
Distinguish	Wite	80% of writing assignments
Apply	State	Using a % does not necessarily make it measurable!

#### Examples:

CONDITION	WHD	BEHAMOR	CRITERION
Given 100 high frequency words	Dankenewill	correctlyspell 75 of the 100 words	in 4 of 5 monthlytrials.
Gvena witing sample with errors	Barbara will	read the sample and make witten corrections in capitalization and spelling for 8 of 10 errors	in4 of 5 opportunities.
Given 5 scenarios involving "wh" questions	Mariah will	aska "wh" question with 100% accuracy	in4 of 5 opportunities.
Gvenapredrawndirde	Herman will	autout the dirde, staying within 1/4" of the line	in 8 of 10 opportunities.
Gven a set of coins that are a random mix of pennies, nickels, dimes, and quarters	Jernywill	be able to match the coins to their corresponding value with 80% accuracy	in 10 of 10 opportunities.
Gvenalist of 20 verbs	Jackie will	orally say the past tense form of the word with 100% accuracy	in4 of 5 opportunities.
Gven a stress-inducing situation	Brenda vill	crally describe one of five learned strategies she can use to calm harself	In 4 of 5 opportunities.

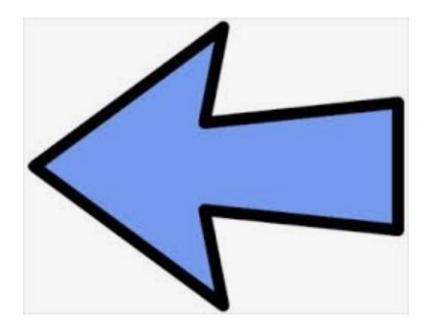


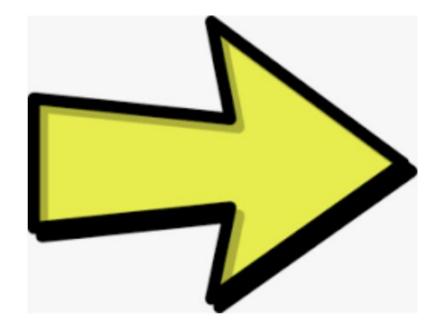
- What was challenging?
- What did you find that was beneficial?



"Assessment is teaching. To teach without engaging in profound and accurate assessment processes, day by day and moment by moment, is to engage in curriculum coverage." -Cassandra Erkens, 2016

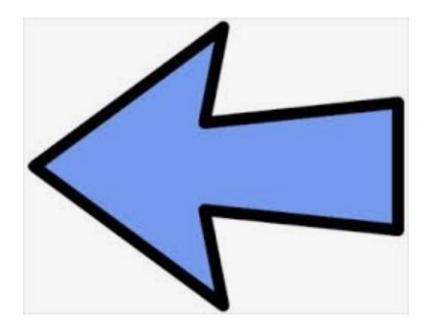
### **Brain Break!**

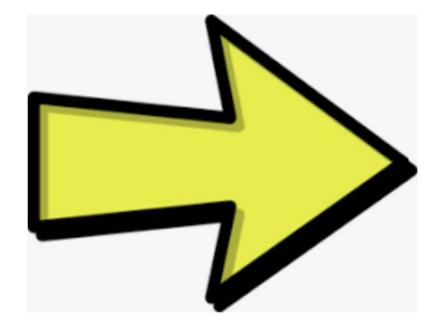






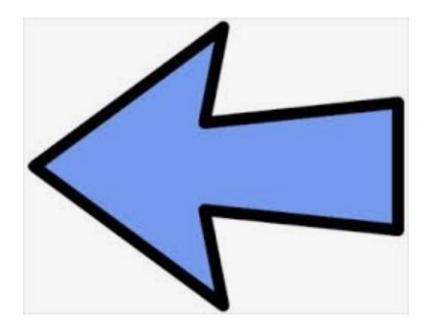


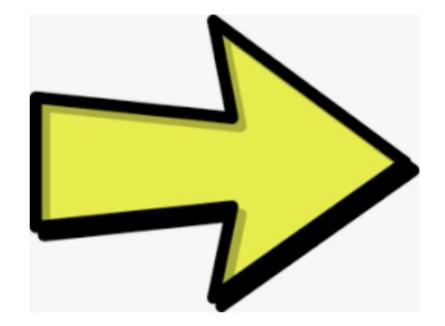




### Plane

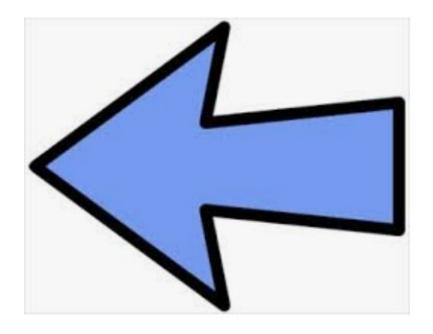


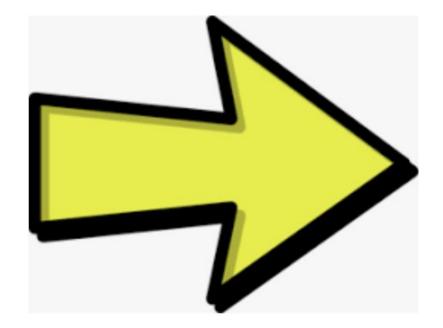




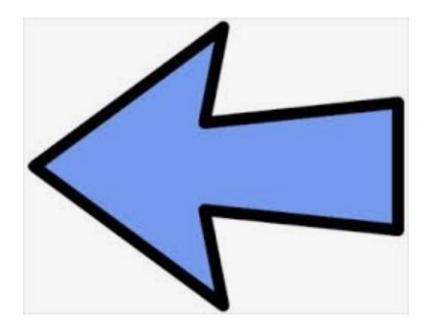


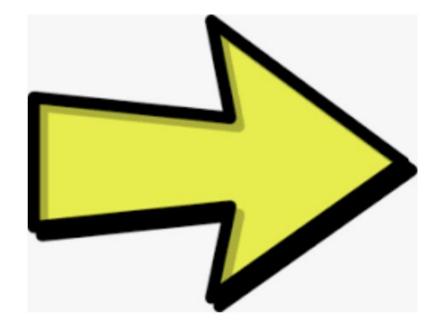
## Mountain





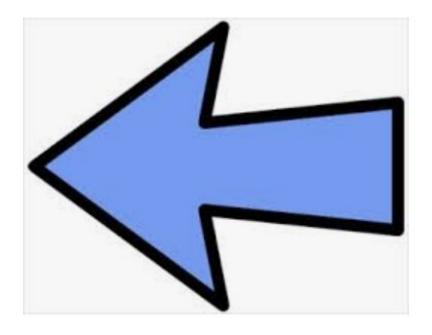
# Home Cooked Restaraunt

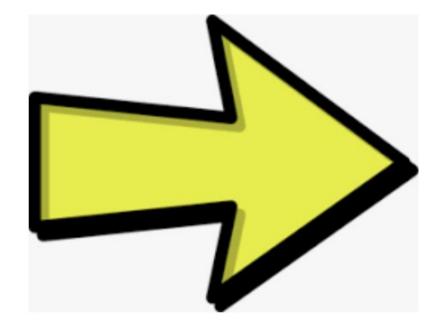




### Movie

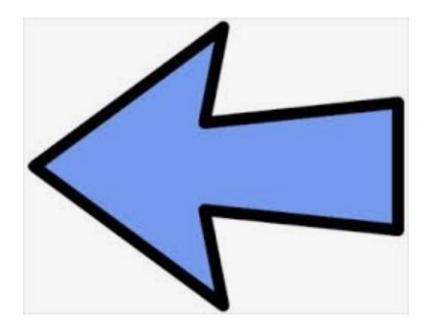


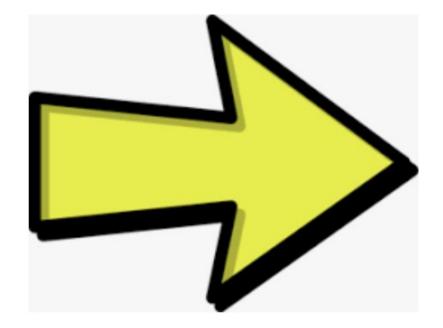




## Vacation

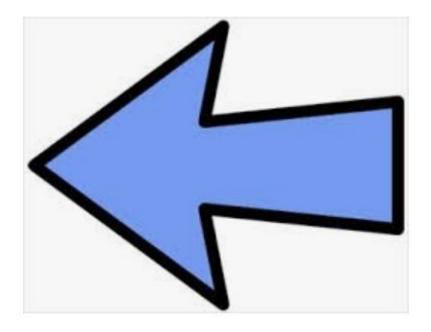
# Staycation

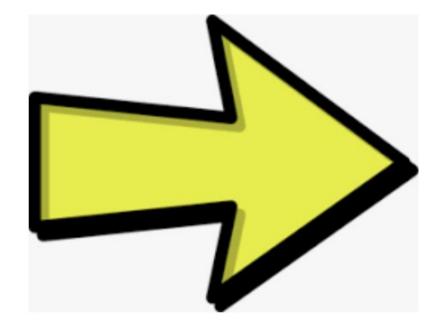




### Pancake

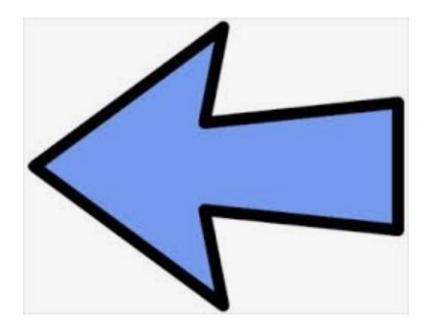
# Waffle

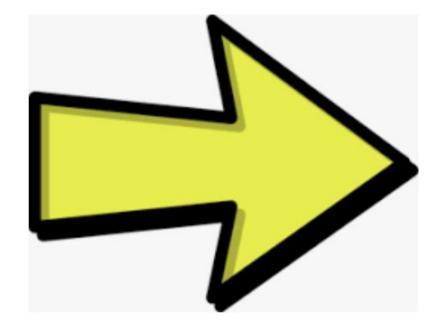




### Hot Tea

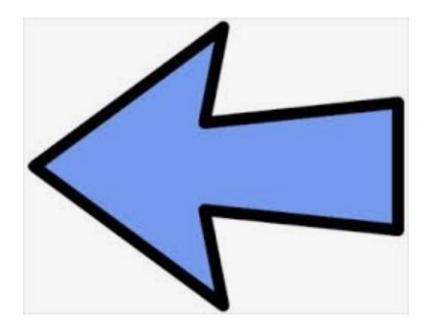
### **Iced** Tea

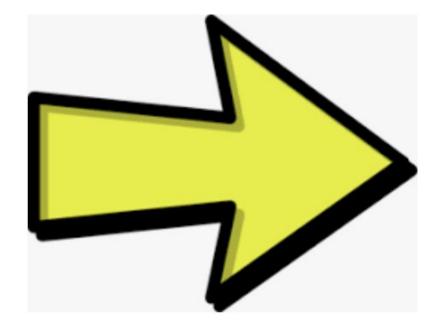






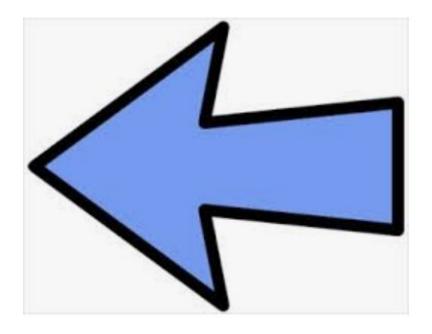
### Ice Cream

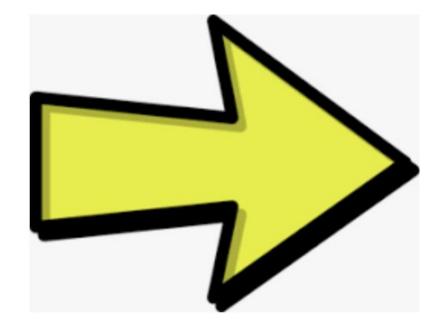






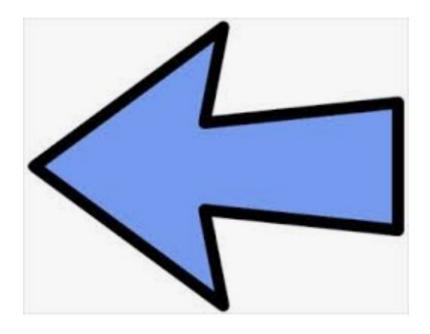


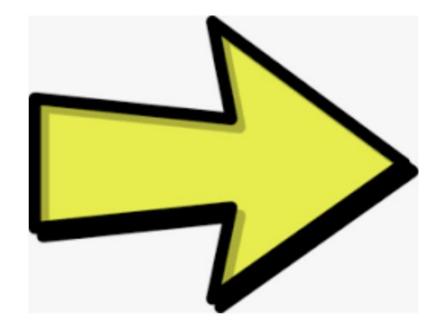




## Backpack

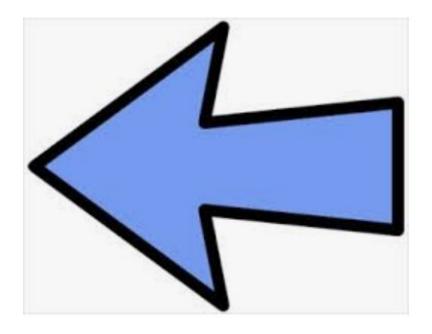
### Suitcase

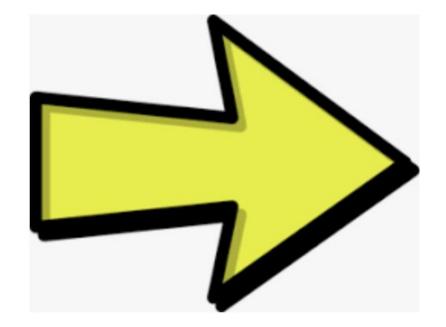






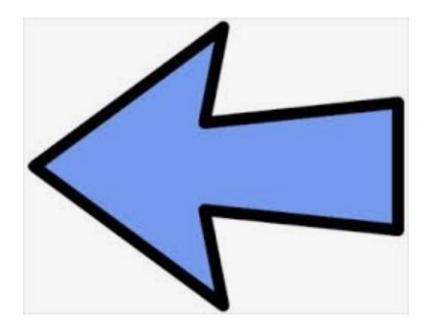


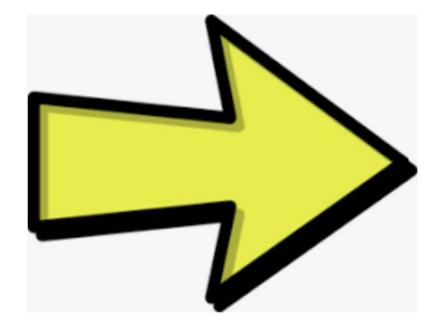




# Dinner

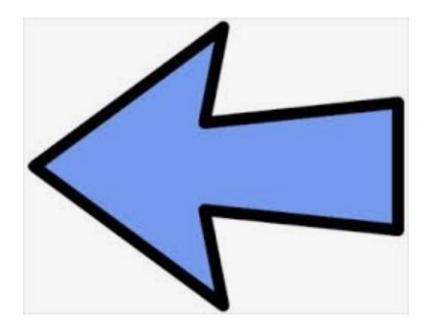
### Breakfast

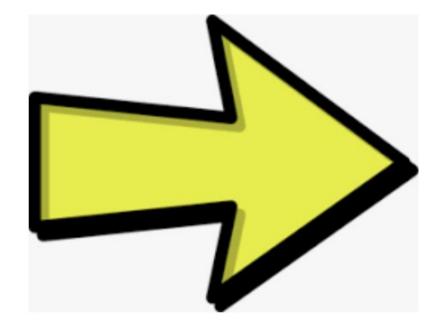




# Sunrise

### Sunset





# Early Bird Night Owl

### **Mythbusters!**

#### Related Services: Personal Care and Behavior Support

#### Personal Care

PersonalCare:\_\_\_\_\_,\_\_\_\_,\_\_\_\_

List all that apply in this order

- 1. Dressing
- 2. Feeding Assistance
- 3. Hygiene
- 4. Mobility Support
- 5. Other Health Support
- 6. Respiratory
- 7. Toileting

#### Ex. Personal Care: Dressing, Mobility Support, Toileting

#### **Behavior Support**

Behavior Support

Generally are to be listed under related services

Listed separately from personal care

Math Applied Skills Math Basic Skills General Education Class Special Education Class

Related Services Luke requires to benefit from his Special Education:ServiceLocationBehavior SupportsOtherPersonal Care: Hygiene, ToiletingOther



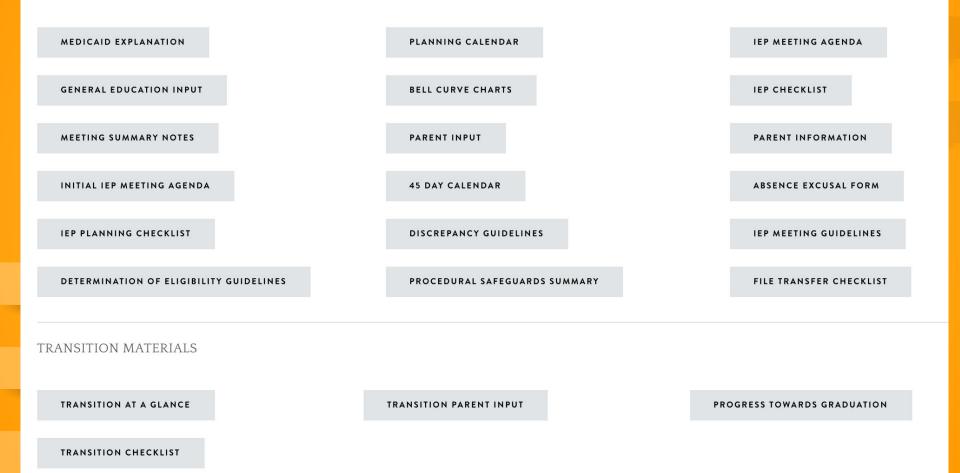
#### Reading Basic Skills

#### Accommodated core classroom

Related Services Luke requires to benefit from his Special Education:ServiceLocationCounseling Servicescounseling officePersonal Care ServicesSpecial Education Class

**Reading Basic Skills Special Education Class** Math Basic Skills **Special Education Class Special Education Class** Written Language **Special Education Class Behavior Support** Related Services requires to benefit from his Special Education: Service Location Adapted P.E. Other Location Personal Care **Other Location Counseling Services Other Location** 

#### **IEP Binder**





# How can elementary teachers help with transition?

## Who Am I



The one skill set that appears to be associated with successful life outcomes is self-advocacy and self-determination.

(Wehmeyer & Palmer, 2003; Raskind, Goldberg, Higgins, & Herman, 1999)

# Help students take ownership of their IEP'S

"When students learn and practice self-determination skills, they become more involved in advocating for their needs, speaking up for others, and taking on leadership roles"

## Rubric

Level 0	Level 1	Level 2	Level 3	Level 4	Level 5
<ul> <li>Student does not attend the meeting</li> <li>Student does not participate in planning for the meeting</li> </ul>	•Student does not attend the meeting •Student participates in planning for the meeting (sending invitations, etc) •Student helps create a portfolio or powerpoint for use during the meeting	<ul> <li>Student</li> <li>participates in</li> <li>planning for the</li> <li>meeting</li> <li>(sending</li> <li>invitations, etc)</li> <li>Student</li> <li>attends the IEP</li> <li>meeting</li> <li>Student</li> <li>shares portfolio</li> <li>or powerpoint</li> </ul>	<ul> <li>Student</li> <li>participates in</li> <li>planning for the</li> <li>meeting (sending</li> <li>invitations, etc)</li> <li>Student attends</li> <li>the IEP meeting</li> <li>Student shares</li> <li>portfolio or</li> <li>powerpoint</li> <li>Student</li> <li>participates in</li> <li>welcoming and</li> <li>introducing team</li> <li>members</li> </ul>	<ul> <li>Student participates in planning for the meeting (sending invitations, etc)</li> <li>Student attends the IEP meeting</li> <li>Student shares portfolio or powerpoint</li> <li>Student participates in welcoming and introducing team members</li> <li>Student shares strengths/ weaknesses</li> <li>Student answers questions</li> <li>Student gives input</li> </ul>	<ul> <li>Student participates in planning for the meeting (sending invitations, etc)</li> <li>Student attends the IEP meeting</li> <li>Student shares portfolio or powerpoint</li> <li>Student participates in welcoming and introducing team members</li> <li>Student shares strengths/ weaknesses</li> <li>Student answers questions</li> <li>Student gives input</li> <li>Student expresses their progress on goals</li> <li>Student shares ideas for new goals</li> </ul>

# Skills to work on

Self-Advocacy

Understanding Strengths and Weaknesses

**Understanding Accommodations** 

Know their goals

Show progress on their goals



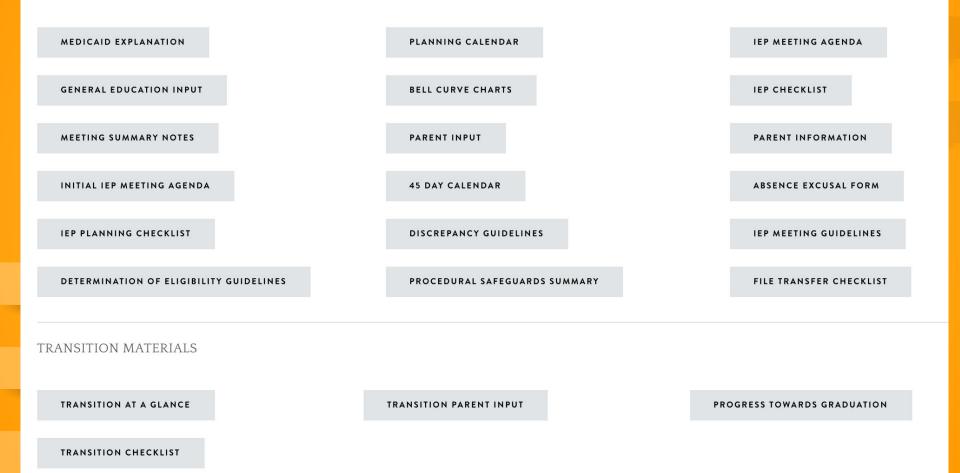


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# **IEP Binder**



## **Determination of Eligibility/Re-evaluation**

Must be completed at least every 3 years

## **Timeline:**

#### 50 days before evaluation is due-

- Convene as an IEP team (Parent included) to conduct a Data Review.
- Take the completed summary form to your weekly team meeting
- As a team, review the data and determine if testing is or is not required, fill out the Goalview, Re-exal Data Review form (have team members sign).
- Send home permission to test along with a copy of the signed Re-eval Data Review—parent signature is not needed on the RDR form but their input must be noted.
- Note the date that permission to test is received from parent.

## You have 45-school days to complete testing (less if the re-eval due date is before the 45-day window)

## At least 2 weeks before the re-eval due date-

- · Set a meeting with the parents.
- Make sure everyone is aware of the date and time.
- Fill out a Notice of Meeting (send to parents and email teachers and LEA/Principal-send an outlook invite of possible)
- · Begin to get information from teachers and other special education staff who provide services to the student
- Get input from parents (in writing and/or by phone)

## Five (5) days prior to IEP-

Have all information on <u>GoalView</u> and be ready to print a DRAFT copy (to ensure parent input/communication and avoid pre-determination)

- Evaluation Results Summary
- Determination of Eligibility
- IEP (if applicable)

## Day prior to IEP (or morning of)-

- Call and remind parents of time of Meeting
- Email/contact LEA/Principal, teachers and staff to verify attendance at meeting

## After IEP/At conclusion of IEP-

Make sure the parents have a copy of:

- Evaluation Results Summary
- Determination of Eligibility
- IEP (if completed)
- Meeting Notes
- (They should already have a copy of the Re-Eval Data Review, Permission to Evaluate, and Notice of Meeting)

## If you are unable to copy all forms at the conclusion of the meeting, make sure they are mailed home the following school day.

## **Canyons Special Education IEP Checklist**

#### Preparation For IEP

- Prepare and send *Notice of Meeting*\* to all required team participants.
- Arrange for an interpreter for meeting, if appropriate.
- Complete the IEP Team Member Not Attending Meeting form, if appropriate.
- Prepare and send "Draft" copy of IEP to parents for review/input.
- Assign a note taker to complete the Special Education Meeting Summary during the IEP meeting.

## Introduction

- LEA conducts meeting, welcomes IEP members and sets positive tone.
- LEA introduces all persons present, briefly explains each team member's role.
- State the purpose of meeting; review agenda and timeline.
- Review Procedural Safeguards and give parents their annual copy.

## Eligibility Determination (For Initial Eligibility meetings or Re-evaluation meetings only)

- Review and interpret evaluation results, all applicable data and information.
- Review/complete the Evaluation Results Summary Report\*, include parent/team members input and provide a copy to parents.
- Complete Prior Notice for Identification and Determination of Eligibility\* and provide a copy to parents.

## Complete Annual Review of Existing IEP (not applicable for Initial Placement)

Review IEP Progress Report \* and goals from the existing IEP.

- Review past services.
- Check Annual Review box located on the last page of the IEP document, upon completion of new IEP.

## Complete IEP

- Review/revise draft /EP\*considering parental input.
- Address transition planning for all students 14 years or older.
- Complete and review ALL sections of IEP with entire team, including parents.

## **Determine Placement**

- Based upon student's needs and IEP goals, discuss and determine placement options.
- Check the Placement Review box on the IEP\*.
- If applicable, complete and review the Prior Notice and Consent for Initial Placement\* or the Prior Notice and Consent for Change of Placement\*.

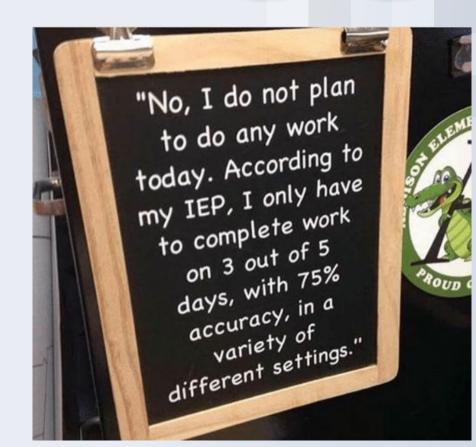
## **Closure to Meeting**

- Review Special Education Meeting Summary Notes; summarizing discussions and decisions.
- Review who will follow up on specific items addressed.
- U Obtain signatures on IEP (All team members sign, even if parent declines).
- If another meeting is necessary, schedule it before adjourning.

## Post-IEP

## Submit SCRAM to the Special Education Department.

https://csdsped.weebly.com/iep-binder-updates.html



# Thanks for coming!

https://docs.google.com/forms/d/e/1FAlpQLSdbeqg w5GhSmzemsp0-WHuW0YEMs4shQXsDnt5v92Jlx EEpDw/viewform?usp=sf\_link



Based on this
simplified set of
scores, what
would you
determine as
Agatha's final
grade?

Date/Assignment	Total	Percent
9/5—Pretest	14/30	47%
9/9—Assign	15/30	50%
9/13—Assign <b>(late)</b>	18/30*	60%
9/17—Quiz	20/30	67%
9/21—Assign	22/30	73%
9/29—Assign <b>(late)</b>	22/30*	73%
9/29—Quiz	26/30	87%
10/4—Final test	28/30	93%
Point Total	165/240	69%

You can also use any emoji as an icon! And of course it resizes without losing quality.

How? Follow Google instructions https://twitter.com/googledocs/status/730087240156643328





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