



# Canyons District Head Coach Application

## HEAD COACH APPLICATION CHECKLIST:

Please submit ALL documentation together in one packet or email listed below-

Jessica DeAlba Canyons School District HR, 9361 South 300 East Sandy, UT 84070 or [jessica.dealba@canyonsdistrict.org](mailto:jessica.dealba@canyonsdistrict.org)

## PERSONAL INFORMATION:

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

## BACKGROUND:

Do you have the legal right to work in the United States?

Yes \_\_\_

No \_\_\_

*(Proof of citizenship or immigration status must be submitted when hired.*

*If you do not have a current INS Authorization, employment will not be offered.)*

Have you ever:

a. Been convicted of a violation of law other than a minor traffic violation?

Yes \_\_\_

No \_\_\_

b. Pleaded guilty and had your guilty plea held in abeyance in a criminal proceeding?

Yes \_\_\_

No \_\_\_

c. Been placed on probation in conjunction with a criminal charge or conviction?

Yes \_\_\_

No \_\_\_

Are any criminal charges or proceedings pending against you?

Yes \_\_\_

No \_\_\_

*If you have answered yes to any of the above, provide a statement explaining the circumstances:*

Pursuant to Utah State Law 53A-15-1511 and 34-42-1, by selecting "Yes" on this question I authorize Canyons School District to contact current and previous employers and authorize them to disclose information regarding any employment action taken or discipline imposed against me for the physical abuse or sexual abuse of a child or student as well as information about my job performance, professional conduct or evaluations.

I understand that if an LEA (Local Education Agency) or other employer in good faith discloses information that is within the scope of this release, the LEA or other employer is immune from civil and/or criminal liability based upon the applicable law.

I acknowledge that by not marking "Yes" on this question, I cannot be considered for employment with Canyons School District. \_\_\_ **YES**

### Reference Checks – Required by 53-A-6-401

List all employment in the last three (3) years that required you to directly care for, supervise, control, or have custody of a child:

Employer	Job Title	Supervisor	Phone	Email

Section Not Applicable \_\_\_\_\_

**AREA OF INTEREST & LOCATION:**

Which school and sport are you applying for? \_\_\_\_\_

**COACHING EXPERIENCE**

School	Position	Sport	Dates

**HIGHER EDUCATION**

College or other schooling	Graduated?	Degree	Minor(s)/Certifications

**STUDENT TEACHING (If Applicable)**

School	District	Position	Dates

**TEACHING EXPERIENCE (If Applicable)**

School	District	Position	Dates

**TEACHING LICENSE & ENDORSEMENTS: (If Applicable)**

\_\_\_\_\_

**Have you retired from the Utah State Retirement System?** Yes \_\_\_ No \_\_\_ If YES, when did you retire? \_\_\_\_\_

**Do you have any relatives employed by Canyons School District?** Yes \_\_\_ No \_\_\_

*Generally, immediate family members of current employees are not eligible to work at the same school or department, except in certain circumstances. We try to avoid any possible conflicts of interest.*

If Yes, who? \_\_\_\_\_ Where? \_\_\_\_\_

**Agreement:** By submitting this Coaching Application I certify that all the information I have provided is correct and complete to the best of my knowledge. I understand that providing false or misleading information on this or other employment documents, including health insurance applications, will disqualify my application and provide sufficient grounds for my dismissal should I be hired.

I hereby authorize Canyons School District to conduct an investigation of my background, including a criminal background check in accordance with Utah State Law, and authorize the release of information in connection with the application by former employers and supervisors. I further agree to indemnify and hold harmless these former employers and supervisors for any action initiated in conjunction with their release of this information.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Employment References – required by 53A-15-1511 FOR SCHOOL USE ONLY**

*For a potential volunteer who has worked in a qualifying position during the last three years, the LEA is required to request that the potential volunteer's qualifying position (means paid employment that requires the employee to directly care for, supervise, control, or have custody of a child) employer(s) disclose information regarding any employment action taken or discipline imposed for the physical or sexual abuse of a child or student by the potential volunteer.*

*You must ask and answer all three questions of each employment reference.  
You must attempt at least 3 times to contact a reference and document your attempts.*

**Qualifying Position:** \_\_\_\_\_  
*School Administrator Initial*

1. Employer: \_\_\_\_\_ Date(s) Called: (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

Supervisor Called: \_\_\_\_\_ Date contacted reference: \_\_\_\_\_

Is the applicant eligible for rehire?  Yes  No                      Would you rehire them?  Yes  No  
To your knowledge does the applicant have any employment action or discipline for physical abuse and/or sexual abuse?  Yes  No

NOTES: \_\_\_\_\_

2. Employer: \_\_\_\_\_ Date(s) Called: (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

Supervisor Called: \_\_\_\_\_ Date contacted reference: \_\_\_\_\_

Is the applicant eligible for rehire?  Yes  No                      Would you rehire them?  Yes  No  
To your knowledge does the applicant have any employment action or discipline for physical abuse and/or sexual abuse?  Yes  No

NOTES: \_\_\_\_\_

**Not a Qualifying Position:** \_\_\_\_\_  
*School Administrator Initial*

Employment references must be from a Supervisor or Human Resources Department.  
Reference check must be completed by the School Administrator and Qualifying Position initialed by the School Administrator.

**Approval Signature:**

\_\_\_\_\_  
*School Administrator Signature*

\_\_\_\_\_  
*Date*

**Example of Qualifying Positions:**

- |                         |  |
|-------------------------|--|
| Medical                 | Referee                                      |
| Youth Services          | Swim Instructors                             |
| Counseling              | Paid Coaching (Jr. Jazz, County Intramurals) |
| Adult and Community Ed. | Paid Sports Camps & Clinics                  |
| Education               | Recreation Facilities (Climbing, Air)        |
| Day Care                | Water Parks (Seven Peaks, Lagoon, Etc.)      |
| Music Lessons, Tutoring | Paid Scout Camps                             |
| Gymnastics/Dance        | Paid Theatre Positions                       |
|                         | Arts   |

