CANYONS
School District

Sweeper Improvement Sheet
Vacuum Specialist

CANYONS CCEP CUSTODIAL EDUCATION PROGRAM

Route:

	Room Number / Area			
Tile floors clean & mopped				
Vacuum all assigned areas				
Vacuum out pencil sharpeners				
Vacuum under all trashcans				
Vacuum white board trays and erasers				
Lights turned off				
Doors & windows locked				
Clean barrel, caddy, vacuum				
Restock barrel/caddy chemicals and supplies				
Vacuum cord properly stored				
Empty paper vacuum bag and reinstall in vacuum				
Wipe down vcuum with disinfectant				
Clean cloth filter				
Discard paper filter on Fridays				
Reinstall foam diffuser, foam filter inside canister, new paper bag				

Additional Comments:

☐ **First Offense** ☐ **Second Offense** ☐ **Third Offense**

Date:_____ Date:_____ Date:_____

AFM Sign:_____ AFM Sign:_____ AFM Sign:_____

Sweeper Sign:_____ Sweeper Sign:_____ Sweeper Sign:_____