



Sweeper Improvement Sheet
Combo Specialist



Route:

Name:

	Room Number / Area		
Large trash picked up			
Dust all areas			
Trash receptacles emptied			
Trash liners replaced			
Paper shredders emptied			
Sanitize phones			
Sanitize & clean doors, doorknobs, switches			
Sanitize & clean classroom sink			
Sanitize & clean dispensers			
Hard water removed			
Windows and frames cleaned			
Entryway doors & windows cleaned			
Sanitize & clean drinking fountains			
Spot clean walls			
Tile floors clean & mopped			
Vacuum all assigned areas			
Vacuum out pencil sharpeners			
Vacuum under all trashcans			
Vacuum white board trays and erasers			
Lights turned off			
Doors & windows locked			
Clean barrel, caddy, vacuum			
Restock barrel/caddy chemicals and supplies			
Vacuum cord properly stored			

Additional Comments:

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

<input type="checkbox"/> First Offense	<input type="checkbox"/> Second Offense	<input type="checkbox"/> Third Offense
Date: _____	Date: _____	Date: _____
AFM Sign: _____	AFM Sign: _____	AFM Sign: _____
Sweeper Sign: _____	Sweeper Sign: _____	Sweeper Sign: _____